

**PORT OF GOLD BEACH
MINUTES
SPECIAL MEETING
February 5, 2008 7:00 p.m.**

THESE MINUTES ARE IN DRAFT FORM ONLY AND MAY BE CHANGED BEFORE THE NEXT MEETING

Present:

**Lawrence Johnson, President
Milt Walker, Vice-President
Clay Dalrymple, Commissioner
Charles Riddle, Secretary,**

Absent:

Bill McNair

**Errol Roberts, Interim Manager
Jeff Kemp, Port Accountant**

The meeting was called to order by President Lawrence Johnson, the roll was called and the Pledge of Allegiance recited.

AUDIT: The audit was discussed and Jeff Kemp pointed out a couple of minor changes that would have to be made. The auditors suggested that for next year, Jeff would compile the audit, thereby reducing auditor costs. Jeff and Errol will talk with the auditors to decide how to handle it. **Motion was made by Charles Riddle to accept the draft audit with the changes made by Jeff Kemp, seconded by Clay Dalrymple and passed 4-0 by Walker, Johnson Riddle and Dalrymple.**

The Huntley Park manager job description by Charlie Casey was presented and conditions at the park were discussed. Charlie was on KGBR radio on Monday morning detailing the progress being made and future plans for Huntley Park. Some concerns were discussed regarding park maintenance personnel being permanent employees. Errol can use the park maintenance job description for employee. The park manager will report to the Port General Manager.

Charlie talked about his plans for accounting for all the receipts from the park and ways to divide it up into categories for ice, wood, camping fees, etc. The UV filter system will be up and running and checked out before the park is opened in March. He is up to speed on septic tests and the entire park has been swept and raked clean of limbs and other debris. Charlie feels the shower start fee is too low and will raise it to \$2.00. Errol and Charlie will be looking for a used golf cart.

The port has been approached by a tenant who is doing some work for the City of Gold Beach and he wants to park some equipment in the compound. He wants to piggy-back the compound charge onto their bay charge, thereby avoiding the \$200 deposit for the compound.

In a discussion regarding the spoils site, it was determined that only gravel would be dumped there and no asphalt dumping would be allowed.

The disposal of the Busy Bee was discussed and Errol said he would contact Manual Lopez or Lyle Hensley to see if they could be of any help.

The board will offer their support for the Klamath Common Ground Alliance by sending letters and e mails.

It was noted that any appropriated requests for funding in 2008-2009 need to be sent to Peter DeFazio by February 15 and for Lucie LaBonte to take to Washington D.C. with her.

It was discussed that according to the SDAO Risk Management Team, the dock hoist must have immediate attention. It should be removed or sold to Fisherman's Direct if they are interested. Errol will talk to Dixie Boley to see if she is interested in buying it.

The meeting was adjourned at 9:30 p.m.

ATTEST:

_____ **DATED** _____
Lawrence Johnson, Board President

_____ **DATED** _____
Charles Riddle, Board Secretary