

**PORT OF GOLD BEACH  
MINUTES  
7:00 p.m.  
June 19, 2008**

**Present:**

**Lawrence Johnson, President  
Milt Walker, Vice-President  
Clay Dalrymple, Commissioner  
Charles Riddle, Secretary,  
Bill McNair, Commissioner**

**Absent:**

**Errol Roberts, Manager  
Jeff Kemp, Port Accountant**

President Moe Johnson called the meeting to order, the roll was called and the Pledge of Allegiance was recited.

The accounts payable were **reviewed and approved by consensus**. Accounts receivable were discussed.

**Jeff Kemp gave Financial/Budget report.** The debt payments are on track and there was a problem with the LB 1, 2 and 3, in the budget and the state needed reassurance that they would be read at the meeting and by way of letter. If they are read, they do not have to be re-advertised in the paper. These errors will affect our audit and possibly future loans from the state. They are adamant about having all figures up to date and as of now everything is correct. Jeff explained how incorrect budget figures from 05-06 and 06-07 and 07-08 skewed this year's budget figures, but everything is now corrected. Charles Riddle handed out a review of revenue trends that he had compiled comparing May 07 and May 08, which showed we are better off this year than last.

**Approval of Minutes:**

The minutes for the meeting of May 15, 2008, were **passed by consensus** with Milt Walker abstaining because he was not present.

The minutes of the meeting of May 23, 2008, were **passed by consensus** with Milt Walker abstaining because he was not present.

**Old Business:**

Charles Riddle passed out a discussion on policy on manager's use of authority. See attached. A form of this policy will eventually be incorporated in to the policy and

procedures manual, which should result in removing some of the high deductible on the insurance.

Core task list was reviewed. The insurance adjuster has not yet made a decision on winter storm damage costs in the marina. When the claim is settled, FEMA will step in with financial aid.

### **New Business:**

Lee Tapley from Bugy Boyz gave a presentation on wind and solar power.

High dock repair grant approval is in the works. The grant money is in Washington, D.C. in the amount of \$441,000. NorthWest Engineering is updating information gathered in 2005 and will be assisting with bid requests for the Port. Funding for the AWOS and WHPacific's role was also discussed.

Jetty Repair funding and scope of work was discussed and it was reported the Port has \$95,000 from FEMA and the total estimated cost is \$145,000. Work is expected to start in September.

Hangar construction proposal by Errol Roberts was presented and the possibility of new hangars that would meet Port approved specifications rather than an 8-plex was discussed.

Resolution 08-05 which transferred \$2500 from capital outlay to Huntley Park personal services was approved by **motion of Bill McNair, seconded by Charles Riddle and passed 5-0.**

Resolution 08-06, a resolution to establish policy regarding political activity on port property, was approved by **motion of Milt Walker, seconded by Bill McNair and passed 5-0.**

### **Manager's Report:**

Manager Errol Roberts handed out a proposed ordinance change for consideration.

Strategic business plan was discussed and the Port intends to contact OECD for grant money and put out RFPs to obtain a consultant.

Roberts noted that by July 1, 2008, Jeff Kemp will have to be notified by the commissioners for employee raise certifications.

Roberts commented that the port work crew is attempting to prioritize their work schedule with safety being first consideration, with positive economic impact, infrastructure and appearance following in that order.

### **Commissioner's Comments:**

Moe Johnson Informed the commission of a request to place signage at a proposed “gathering place” in Huntley Park which would honor the late Ted Ferguson, a long-time port commissioner. The manager was directed to follow through on this matter.

Johnson also spoke about upcoming SDAO training upcoming in August.

Clay Dalrymple commented on trailer parking and stated there is now a new trailer parking area which is suppose to be used for all boat trailers left more than one day. He also spoke on the need to keep the compound clean after last year’s huge clean-up program.

Bill McNair requested that the hauler that takes the port scrap metal be allowed to take his at the same time. He will work it out with the manager.

Milt Walker said some dump trucks and belly-dumps are parking overnight in the parking lot near the A-frame and felt this should not be allowed. Roberts has warning stickers to place on illegally parked vehicles and trailers on port property.

**Audience Comments:** Margie Roberts commented on how nice it is that anyone is allowed to speak at a port meeting without being questioned.

The meeting was adjourned at 9:54 p.m.

ATTEST:

\_\_\_\_\_ DATED \_\_\_\_\_  
Lawrence Johnson, Board President

\_\_\_\_\_ DATED \_\_\_\_\_  
Charles Riddle, Board Secretary