

**PORT OF GOLD BEACH
MINUTES
October 16, 2008
Regular Meeting**

Present:

Absent:

**Milt Walker, President
Moe Johnson, Vice-President
Clay Dalrymple, Commissioner
Charles Riddle, Secretary,
Bill McNair, Commissioner**

**Errol Roberts, Manager
Jeff Kemp, Port Accountant**

The meeting was called to order by President Milt Walker, the roll was called and the Pledge of Allegiance was recited

ACCOUNTS PAYABLE: The accounts payable for September 22 and October 5 were reviewed and approved by consensus.

ACCOUNTS RECEIVABLE: Manager Roberts stated that Sixes River Land has made arrangements to settle their bill. Moe Johnson asked about Caughran's Machine Shop and the ownership. Carol Caughran pays the taxes and Milo Hansen thinks he owns it.

FINANCIAL REPORT: Jeff Kemp gave the report and stated he had entered some codes for wages incorrectly, but it has been corrected. Johnson mentioned that the Port is due for the first quarter budget meeting and Charles Riddle stated he thinks we are tracking very well in budget. Moorage is down, but launch fees are up. Roberts said we have received \$7300 from the Marine Board to be used for the Marine Projects and the accounting will have to be turned in to the Marine Board. Charles questioned why airport maintenance was up and it was found to be due to a pump problem that had to be fixed. It is felt some of the pump problems are due to ethanol as a marine pump had to be replaced also. Charles also mentioned that funds collected at the airport have to go back not the airport as to FAA rules. Huntley Park revenue has dropped, but the board expects the costs will decrease also.

APPROVAL OF MINUTES: September 18, 2008, Charles motioned to pass the minutes, seconded by Moe, approved by consensus.

CORE TASKS REVIEW: AWOS project is finished and the final payment of \$106,538.89 is due. Roberts stated that after several months of trying to get help from OCEDD for the HUD monies that the City of Gold Beach has signed off and we are now back on track for the HUD money for the high-dock repair. It will be necessary for him to contact 13 other agencies in order to get the money. Roberts is also trying to direct some money for the failed dike repair. He has prepared the bid packets and has seen interest from 11 companies. The bids will open on October 29, 2008, at the Port office and work will start within ten days after the bid is awarded; hoping to be completed by Dec. 1, 2008.

Port staff is beginning to repair the south part of the shop building and the board will have to decide exactly what will be done about the building.

Concerns were voiced about leasing a space in the cannery building and the feeling is the port needs to take a more aggressive approach for marketing. The cannery building should stay on the core tasks list.

REVIEWED SECTIONS 4, 5 AND 6 IN THE ORDINANCE MANUAL. Sections 7, 8 and 9 will be reviewed next month;

Resolution 18-13 regarding discharge of employees was reviewed and Roberts will send the revision to SDAO for their input.

An offer from Ed Kammer was reviewed to sell tax lot 803 for \$135,000. He would also throw in tax lot 303 at no extra cost. The offer was declined.

MANAGERS REPORT: Roberts reported on the grant writing course he attended. He felt it was very worthwhile. Moe will go to the OPPA meeting on the 27th in Salem. Sheriff John is in discussion with Larry Wineburg about the sale of his building to be used for electronic component manufacturing shop. Moe questions if manufacturing is permitted at the port. Roberts described the rent basis if it goes through.

Debbie has been discussing with ODFW their relocation to different parts of the compound.

The port has been notified that the funding money for dredging is available, but the amount we receive will depend upon who is elected President of the USA.

Roberts also discussed a possible ASDO matching grant for security to be used for, possibly, cameras and fence relocation.

Roberts said Mark Lottis has inquired about whether or not the port would approve a pre-fab building to replace the A-frame. The board felt they should make sure that the building will meet with the concept of the port. The port will look at the plans.

COMMISSIONER'S COMMENTS:

Charles commented on the strategic plan and would like to work with Debbie on obtaining some Port history.

Clay commented about striping in the parking lot next to the ODFW and removal of bushes near the new boat trailer parking lot. He would like to see some shrubbery planted on the burn.

Milt feels we should consider not selling ethanol fuel in the marina and we need to check into non-ethanol fuel as several marinas are able to get it. It comes from Tyree Oil in Coos Bay. He also mentioned that Ken Mountain is in arrears and Roberts will need to watch him closely. He asked what the hot dog stand would do this winter and was told they want to relocate to the island next to the entrance and stay open all winter.

Bill McNair will be in Brookings on Monday for the Marine Reserves and Marine Protection Area for a meeting. The Four Ports Group has been officially recognized as a community review board and their recommendations will go to OPAC. Bill also discussed the economics of Marine Reserves and Marine Protective Areas.

Adjourned at 10:21 p.m.

ATTEST:

_____ DATED _____
Milt Walker, Board President

_____ DATED _____
Charles Riddle, Board Secretary