

PORT OF GOLD BEACH MINUTES

Regular Meeting December 16, 2010

Present:

Absent:

Milt Walker, President
Moe Johnson, Vice-President
Larry Prestininzi, Commissioner
Charles Riddle, Secretary,
Bill McNair, Commissioner

Errol Roberts, Manager
Jeff Kemp, Port Accountant

The meeting was called to order at 7:02PM by President Milt Walker, the roll was called and the Pledge of Allegiance was recited.

REVIEW AND APPROVE ACCOUNTS PAYABLE:

The accounts payable list was examined and upon **motion made by Moe Johnson to approve accounts payable for November 20, 2010 was seconded by Charles Riddle and passed 5-0 by consensus of the board.**

The accounts payable list was examined and upon **motion made by Bill McNair to approve accounts payable for December 5, 2010 was seconded by Moe Johnson, and passed 5-0 by consensus of the board.**

REVIEW ACCOUNTS RECEIVABLE:

The accounts receivable list was examined with discussion on certain past due balances. Manager Roberts explained the action that he had taken on each account.

The board expressed interest in having the accounts receivables printed for the date of the regular meeting so they would show payments up until said date. Manager Roberts said that can easily be done.

FINANCIALS/BUDGET REPORT:

Port Accountant Jeff Kemp was present and gave a verbal review of his budget report that had been provided to the board at an earlier date. Kemp gave an analysis of actual revenue and expenses year to date compared to the budgeted amounts and found the accounting is very near revenue/expenses actually budgeted. The Port is ahead of the projected cash flow through November which is good news, although the Cannery Building revenues are down more than projected.

APPROVAL OF MINUTES:

The minutes from the Regular Meeting on November 18, 2010, were found to be satisfactory with no changes. **Bill McNair motioned that the minutes from the meeting of November 18, 2010, be approved, seconded by Charles Riddle and passed by consensus of the board 4-0. Moe Johnson abstained from the vote as he was not present at the meeting of 11/18/10.**

OLD BUSINESS:

Manager Roberts explained the results of the negotiations with the Kendalls regarding their lease of space within the Cannery Building.

Manager Roberts and the board then discussed the lease of the store at Huntley Park. The board was concerned that the amount of electricity listed in the lease was not enough to cover the actual costs and Roberts will see about getting a flow meter installed and will change that clause of the lease to address the actual cost with a \$35.00 minimum charge.

A break was taken from 8:15 to 8:23.

Roberts also explained a payment in the amount of \$5000.00 to the Sea Lion Harassment Program in answer to a question from one of the commissioners.

Roberts announced the SDAO conference will be held in Eugene in February. Attendance from the manager and some of the commissioners does help lower the overall cost of the liability insurance carried by the Port.

Roberts announced that since all or most of the core plan items have been completed and that he will, create a new core task plan which will include the 2011 items that are listed in the Port's Strategic Business Plan.

AUDIENCE COMMENTS:

Margie Roberts asked that any left over food items from the Huntley Park Store, (items to be thrown away because of out-dating, etc.) be donated to the local food banks. She also commented on negotiating lease costs. She said the first cuts, when a business is not doing well, should come from within. She was in

business for many years and learned that when times get tough, you have to do more of the work yourself, not hire people to do it. In fact, she is on a non-profit board and they have put their one paid employee on half-time as grants are not coming in well at this time.

The meeting was adjourned at 9:00 p.m.