

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
EXECUTIVE SESSION & REGULAR MEETING
March 15, 2012

PRESENT:

Milt Walker, President
Charles Riddle, Secretary
Larry Prestininzi
Lawrence Johnson

ABSENT:

Bill McNair, Vice-President

Errol Roberts, Port Manager
Joe Dykes, Huntley Park Camp Host
Jeff Kemp, Accountant

The Executive Session was called to order under ORS 192.660(2)(i) and OS 192.660(2)(a) at 6:08 pm by Board President Walker. In attendance was:

Milt Walker, Charles Riddle, Larry Prestininzi, Lawrence Johnson, Manager Errol Roberts and Debbie Collins.

ADJOURN:

MOTION to adjourn made by Johnson and seconded by Riddle; passed by a vote of 4 for and 0 against at 6:55PM.

The meeting was called to order at 7:00PM by Board President Walker.

The roll was called and the Pledge of Allegiance was recited.

PUBLIC COMMENT: None

ACCOUNTS PAYABLE:

MOTION: To approve the accounts payable of February 20, 2012.

Passed by a vote of 4 for 0 against on motion made by Johnson and seconded by Riddle.

MOTION: To approve the accounts payable of March 5, 2012.

Passed by a vote of 4 for and 0 against on motion made by Riddle and seconded by Johnson.

ACCOUNTS RECEIVABLE:

Reviewed with comments regarding arrears of Hill/Halcomb and Van Kampen. Manager Roberts reported starting the Lien process against stored property.

BUDGET REPORT:

A detailed report of the budget/financial by Kemp was reviewed by the Board.

APPROVAL OF MINUTES:

Motion: To accept the February 16, 2012 minutes as presented. Motion made by Prestininzi and seconded by Johnson. Motion was passed by a vote of 3 for and 0 against and Riddle abstained due to his absence at the meeting.

OLD BUSINESS:

The Board discussed and decided to appoint Debbie Collins as Budget Officer for the 2012-2013 Budget year.

MOTION: To appoint Debbie Collins as Budget Officer. Motion was made by Johnson and seconded by Prestininzi. Motion was passed by vote of 4 for and 0 against.

The Board received a report compiled by McNair and Riddle and decided to appoint Debbie Collins to the position of Assistant Port Manager.

MOTION: To Appoint Debbie Collins as Assistant Port Manager effective immediately. Motion was made by Riddle and seconded by Johnson. Motion was passed by vote of 4 for and 0 against.

MOTION: To pay Assistant Port Manager a salary of \$34,750.00 per year. Motion was made by Johnson and seconded by Prestininzi. Motion was passed by vote of 4 for and 0 against.

NEW BUSINESS:

MOTION: To change Port's Financial Policy to add one signature must be a commissioner. Motion was made by Johnson and seconded by Prestininzi. Motion was passed by vote of 4 for and 0 against.

MOTION: To give Assistant Port Manager signing authority on checks. Motion was made by Johnson and seconded by Prestininzi. Motion was passed by vote of 4 for and 0 against.

MOTION: To give Assistant Port Manager signing authority on documents and forms when Port Manager is unavailable or as directed by Port Manager. Motion was made by Johnson and seconded by Prestininzi. Motion was passed by vote of 4 for and 0 against.

MOTION: To give Port Accountant authority to pay Port payroll taxes on line to both the IRS and the State of Oregon by electronic transfers from the Port's General Funds account. Motion was made by Prestininzi and seconded by Johnson. Motion was passed by vote of 4 for and 0 against.

The Board reviewed resumes from two potential new budget committee members, Jack Sheehan and Andrea Nosler. Jack Sheehan was present and informed the Board with his interest and experience. Andrea Nosler was not present.

MOTION: To appoint to the Budget Committee, Jack Sheehan for a term of 3 years and Andrea Nosler for a term of 2 years. Motion was made by Johnson and seconded by Riddle. Motion was passed by vote of 4 for and 0 against.

Commissioner Riddle gave an over all review of the Budget and the Port's philosophy as regards to its fiscal goals.

Roberts asked the Board on behalf of the Curry County Veterans Memorial to give a 2 year extension on breaking ground for the new memorial. The Board agreed and gave their approval.

MANAGER'S REPORT:

Huntley Park - Dykes reported that the new UV System has been installed and is fully functional. The winds have knocked a few sticks out of the trees that he is still picking up. Dykes also said things were starting to pick up at the park.

Port Manager - Roberts reported that the new security camera system has arrived and will be installed hopefully next week. Roberts reported that Maggie McHugh was working on a grant for a fish processing plant and was inquiring of the Port's interest. Roberts informed the Board that the Army Corp of Engineers will be coming with their annual report on the dredging April 18, 2012. Roberts reviewed the Core Task and Riddle suggested putting dollar amounts on each task before the budget planning started so there was some idea of what monies would be needed to proceed with each task. Riddle also commented on other ways to advertise the rental space available in the Cannery Building.

COMMISSIONER'S COMMENTS:

Commissioner Johnson made some comments in regards to camping on the gravel bars and the need to put some restrictions on where parking and camping should be allowed in regards to wet lands and water levels. He also commented on the possibility of starting the meetings earlier.

Commissioner Riddle: No comments

Commissioner Prestininzi asked how the Styrofoam removal was going and if he should remove the advertising it. Roberts reported that it was just about gone.

Commissioner Walker: No comments

PUBLIC COMMENT:

Comments from the audience in regards to possibly putting up a boardwalk to increase visibility of the Port.

ADJOURN:

MOTION to adjourn made by Riddle and seconded by Prestininzi; passed by a vote of 4 for and 0 against at 9:10PM.