

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
November 15, 2012

PRESENT:

Milt Walker, President
Bill McNair, Vice-President
Larry Prestininzi, Commissioner

ABSENT:

Charles Riddle, Secretary
Lawrence Johnson, Commissioner

Debbie Collins, Port Manager
Joe Dykes, Huntley Park Host
Jeff Kemp, Accountant

The meeting was called to order at 6:00 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

Tor Flatabo, Engineer, gave the Board an overview of the Port's building needs as far as repairs. He suggests sending pictures and plans he had done to several building contractors for proposals to fix the building. **Motion: To have Tor Flatabo proceed with sending out prints to several builders for the purpose of fixing the Port's building.** Motion made by McNair and seconded by Prestininzi; Motion passed 3 for, 0 against; Riddle and Johnson were not present.

Kelly Sparks from the Lower Rogue Watershed Council spoke to the board about a possible grant to create habitat for salmon. The potential location for the grant is Jim Hunt Bar & Coyote Creek. The watershed council would do all of the work and grant application but they request that the Port be a willing land owner to proceed. **Motion: To support the Lower Rogue Watershed Council in giving access to Jim Hunt Bar for creating habitat and restoration for salmon.** Motion made by McNair and seconded by Walker; Motion passed 3 for, 0 against; Riddle and Johnson were not present.

Dykes reported on Huntley Park stating that the outer campgrounds have been closed off for the winter and all was quiet at the park. He stated that Manager Collins has placed an add in the newspaper for discounted camping for sportsmen. Dykes also reported that they have started work on the new fencing.

OLD BUSINESS:

Manager Collins reported that she has applied for a grant for the Strategic Business Plan (SBP) from Oregon Business Development Department. **Motion: Adopt Resolution 2013-02 supporting the application for grant funds from the Oregon Business Development Department for a Strategic Business Plan and providing matching funds.** Motion made by Walker and seconded by McNair; Motion passed 3 for, 0 against; Riddle and Johnson were not present. Collins also reported that she has spoke with Dave Harlan about the SBP and whether there are specific persons that are approved to complete it. His response was there are no specific qualifications for the company or person doing the SBP.

Collins reported on phone conversation that she and Commissioner Riddle had with Matt Maass (States Airport Manager) regarding hangar use.

NEW BUSINESS:

Collins informed the Board that the Airport Capital Improvement Plan for FFY 2014 to FFY 2018 has been sent to Jeff Caines, Aviation Planner/SCIP Coordinator for the state. Manager Collins relayed to the Board vacation time she was going to be taking. The Board approved a new Airport Ground Lease for Stacey Sutton.

APPROVAL OF MINUTES:

Minutes could not be approved; the Quorum Board Members were not present. Minutes of October 18, 2012 will be on the December agenda.

ACCOUNTS PAYABLE:

MOTION: To accept the accounts payable of October 20, 2012. Motion to accept made by McNair and seconded by Prestininzi. Motion passed by a vote of 3 for, 0 against; Riddle and Johnson were not present.

MOTION: To accept the accounts payable of November 5, 2012. Motion to accept made by Walker and seconded by McNair. Motion passed by a vote of 3 for, 0 against; Riddle and Johnson were not present.

ACCOUNTS RECEIVABLE:

Comments were made on Nicholas & Hartman's bad check charges and Grout's arrears.

Walker President called for a 5 minute break at 7:12 and meeting resumed at 7:17.

BUDGET REPORT:

Jeff Kemp gave a report of the budget and financials saying that things are in line with the budget. Kemp did mention to the Board that when working on the budget for the next year that we look at the way we budget for marina fuel.

MANAGER'S REPORT:

Collins reported that ODFW has renewed their lease for another 2 years. Collins also reported that the gutter has been replaced at the cannery and total came in \$420.00 less than expected. Dixie Boley of Fishermen Direct asked Manager Collins to approach the Board regarding the smell of sewer from the drain occasionally and asked if the Port was responsible for repairs of the fans inside of their business. Collins explained to the Board that she has had Gold Beach Plumbing snake the lines and nothing was found to be plugging the line and that she has Mark's Plumbing going in to check drain traps for a crack or break. In regards to the fan, after reading Section 5 of their lease it was determined that Fishermen Direct is responsible for the fan repairs.

Colleen Combs owner of the Nor'Wester Restaurant asked Manager Collins to speak to the Board about paying for pest control outside of her restaurant and the Board agreed to do so.

COMMISSIONER'S COMMENTS:

Commissioner McNair stated that with the possibility of the Port building being repaired sometime the first of the year that maybe the rental of some big dumpsters would be in order to get the shop cleaned out to make room for necessary repairs.

AUDIENCE COMMENTS:

None

ADJOURN:

MOTION to adjourn made by McNair and seconded by Prestininzi. Motion was passed by a vote of 3 for and 0 against at, Riddle and Johnson were not present at 8:00PM.