

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
December 20, 2012

PRESENT:

Milt Walker, President
Bill McNair, Vice-President
Charles Riddle, Secretary
Lawrence Johnson, Commissioner
Larry Prestininzi, Commissioner

ABSENT:

Joe Dykes, Huntley Park Host

Debbie Collins, Port Manager

Jeff Kemp, Accountant

The meeting was called to order at 6:03 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

Wendy Abel, from Abel Insurance went through the changes for the 2013 policy and informed the Board of the employment deductible being lowered to \$10,000.

Joe Dykes was not present at the meeting to report so Manager Collins reported that it has been slow at the park and that Dykes has started on the new fencing.

OLD BUSINESS:

Manager Collins reported that she has not heard anything on the grant for the Strategic Business Plan (SBP) from Oregon Business Development Department. McNair gave a brief summary of the 5 Ports, (Gold Beach, Brookings, Port Orford, Bandon and Umpqua) meeting and the possibility of Ports combining a SBP. Collins informed the Board that Tor Flatabo has sent out invitations to submit proposals for repairs on the Ports building. Riddle asked about the status of the airport hangar lease wording. Some discussion was had and it was decided to have a Special Meeting to discuss Building Repairs and Airport Hangar Leases on January 2, 2012, at 12:00pm (noon).

NEW BUSINESS:

Resolution 2013-03 Unexpected Funds- RBEG Grant for Fish Waste Feasibility Study in the amount of \$11,300. **MOTION: To accept Resolution 2013-03 for the Unexpected Funds in the amount of \$11,300.** Motion made by Johnson and seconded by McNair. Motion passed by a vote of 5 for, 0 against.

In kind donation of 10 trees approved by the Port to equal the dollar amount of \$3000 to Lower Rogue Watershed Council as part of a Grant match for the "Coyote Creek Habitat Restoration". **MOTION: To support the donation of 10 trees for part of a Grant match for the restoration at Coyote Creek.** Motion made by Johnson and seconded by Riddle. Motion passed by a vote of 5 for, 0 against.

FAA "REIL" replacement options were discussed and decided. **MOTION: To give Manager Collins authority to spend \$50,000 on the "REIL" replacement option given by FAA as described by WHPacific.** Motion made by Riddle and seconded by Walker. Motion passed by a vote of 5 for, 0 against.

The Board by consensus agreed to change the Regular Meeting date to January 24th.

APPROVAL OF MINUTES:

MOTION: To accept the October 18, 2012 minutes as presented. Motion made by Johnson and seconded by McNair. Motion passed by a vote of 4 for, 0 against, Walker was not present.

MOTION: To accept the November 15, 2012 minutes with corrections. Motion made by McNair and seconded by Prestininzi. Motion passed by a vote of 3 for, 0 against, Riddle and Johnson were not present.

ACCOUNTS PAYABLE:

MOTION: To accept the accounts payable of November 20, 2012. Motion to accept made by Riddle and seconded by McNair. Motion passed by a vote of 5 for, 0 against.

MOTION: To accept the accounts payable of December 5, 2012. Motion to accept made by Johnson and seconded by Riddle. Motion passed by a vote of 5 for, 0 against.

ACCOUNTS RECEIVABLE:

Comments were made on Nicholas & Hartman's bad check charges. The Board asked Manager Collins to call the DA about collecting on the bad checks. Boll and Grout's arrears were discussed.

BUDGET REPORT:

Jeff Kemp gave a report of the budget and financials. Kemp also stated that the Audit was nearly completed and asked the Board if they wanted to look it over before it was filed. The Board agreed to have Kemp and Manager Collins accept the Audit Report when it was completed.

MANAGER'S REPORT:

Collins reported to the Board that Symentra no longer has a 457 Retirement Plan. She is looking for other options for the Port to switch to and will report back when she has more information on choosing another plan. Collins applied for and received a Grant Match for \$2250 through Special Districts for lighting. The award for the Fish Waste Feasibility Study went to FCS Group. Collins reported to the Board that she was going to give employees a Christmas Bonus of \$100 and asked the Board if they wanted to give Laurie Herrera any kind of bonus. **Motion to give Herrera a Christmas Bonus of \$100 net.** Motion made by Johnson and seconded by Prestininzi. Motion passed by a vote of 5 for, 0 against. Commissioner Johnson brought up giving Collins a bonus and the Board agreed. **Motion to give Collins a Christmas Bonus of \$100 net.** Motion made by Johnson and seconded by Riddle. Motion passed by a vote of 5 for, 0 against. Collins informed the Board of wind damage to the Flammable Storage Building and that she would be talking to the insurance about it. Collins also reported there was damage done to a stored boat, by a port employee that we may be liable for. Lastly Manager Collins reported to the Board that the SDAO Annual Conference will be held in Portland, February 8-10th and registration deadline is January 23 with the hotel special pricing cutoff date being January 16th if any of the Commissioners wanted to attend.

COMMISSIONER'S COMMENTS:

Commissioner McNair spoke of the 5 Ports getting together and having a dredging study done to support getting dredging funds for the "Low Use Ports" in Southern Oregon. The cost estimate is \$8000 and split between 4 of the Ports the cost per Port would be \$2000. The Port of Umpqua has completed their own dredging study prior to the 5 Ports getting together and joining forces however the Port of

Umpqua wants to be included with the Port of Gold Beach, Brookings, Port Orford and Bandon in the support process. **Motion to approve allocating \$2000 for a dredging study with the 5 Ports group.** Motion made by Johnson and seconded by Riddle. Motion passed by a vote of 5 for, 0 against.

AUDIENCE COMMENTS:

None

ADJOURN:

MOTION to adjourn made by Johnson and seconded by Riddle. Motion was passed by a vote of 5 for and 0 against at, 8:10PM.