

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
February 21, 2013

PRESENT:

Milt Walker, President
Bill McNair, Vice-President
Charles Riddle, Secretary
Lawrence Johnson, Commissioner

ABSENT:

Larry Prestininzi, Commissioner
Joe Dykes, Huntley Park Host

Debbie Collins, Port Manager
Jeff Kemp, Accountant (arrived 6:45)

The meeting was called to order at 6:02 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

Zack Antunes proposed to the Board that the Port Hole Café wants to expand their entry way door and is asking for the Boards approval. **MOTION: To give the Port Hole Café permission for their entry door expansion project, paid for at the expense of the restaurant owner.** Motion made by McNair and seconded by Johnson. Motion passed by a vote of 4 for, 0 against. Prestininzi was absent.

HUNTLEY PARK:

Manager Collins reported on Huntley Park and said the progress of the fence is coming along and looks good. Collins also informed the Board that a customer commented on the excessive signage in the Park so she drove through and did agree there was quite a few. The Board suggested each drive through the park and report back at next months meeting. Ultimately the situation can be handled by the park host once direction is given.

OLD BUSINESS:

Manager Collins reported that she has sent in the second phase of the grant for the Strategic Business Plan (SBP) from Oregon Business Development Department. Collins met with Tor Flatebo and stated that things are still pending on the building repair due to waiting on estimates from Butler. McNair suggested possibly looking

into hiring a local contractor to do the actual work and possibly contract Butler for the building material.

Collins talked to the board about Tidewater's initial quote for the airport REIL lighting replacement and how it did not include their overhead and profit. The total changes from the original quote of \$47,046.50 to a new amount of \$54,102.90.

MOTION: To approve the change order request for the REIL Lighting System using LED Lights at a revised cost of \$54,102.90 at which the Ports cost is 10%. Motion made by McNair and seconded by Riddle. Motion passes by a vote of 4 for, 0 against. Prestininzi was absent.

NEW BUSINESS:

~ Port Hole Café entry door, discussed in Audience Comments.

APPROVAL OF MINUTES:

MOTION: To accept the January 24, 2013 minutes as presented. Motion made by McNair and seconded by Walker. Motion passed by a vote of 3 for, 0 against. Prestininzi was absent, Johnson abstained as he was absent for that meeting.

ACCOUNTS PAYABLE:

MOTION: To accept accounts payable for January 20, 2013. Motion to accept made by McNair and seconded by Riddle. Motion passed by a vote of 4 for, 0 against, Prestininzi was absent.

MOTION: To accept accounts payable for February 5, 2013. Motion to accept made by Johnson and seconded by Riddle. Motion passed by a vote of 4 for, 0 against, Prestininzi was absent.

ACCOUNTS RECEIVABLE:

Manager Collins gave update on receivables stating she sent letters to Bug-E-Boyz Construction and Grout of their past due accounts. Hartman has paid their past due account and Bug-E-Boyz has made 1 payment keeping them out of the 90 day delinquent.

BUDGET REPORT:

Jeff Kemp was not present at this time so Johnson read the report of the budget and financials. Jeff's stated in his report that the \$40,000 was transferred from the General Fund account into the Capital Reserve Fund account.

MANAGER'S REPORT:

Collins informed the Board that the grant for the Sea Lion Program came through and we will be receiving the \$5,000.00 at which time it will be matched by the Port. Collins has been negotiating with Coastal Home Health in regards to their leasing Spaces A and B in the cannery building. With the Boards approval of proposed terms, Collins will prepare a lease. Commissioner Riddle asked Manager Collins about the Capital Outlay General Fund and questioned what those funds will be used for because as of now they haven't been used. There was some discussion in regard to the Core Task List and using some of the Capital Outlay to accomplish some of those tasks. Collins mentioned plaza stage has been rebuilt with some of the cut trees from Huntley Park several years ago and showed a picture to the Board. She also reported that the SDAO Match Grant will be used for lighting on the pathway between the Nor'Wester Restaurant and the fish cleaning station. Walker suggested while doing lighting there, it may be to our advantage to update the fish cleaning station lighting. Collins gave the Board a few things to consider when the Port building is being repaired. McNair mentioned the signage on the south end entrance could really use new and better artwork. Collins would really like to see the Airport Terminal Floor updated. Lastly Collins informed the Board that Tony Antunes is wanting to put in and support an ATM in the cannery. The Board gave the ok for Tony to put an ATM in the cannery

COMMISSIONER'S COMMENTS:

None

AUDIENCE COMMENTS:

Zack Antunes thanked the Board for allowing him to speak for the Port Hole Café as it helped him with a school class requirement.

ADJOURN:

MOTION to adjourn made by McNair and seconded by Johnson. Motion was passed by a vote of 4 for and 0 against. Prestininzi was absent; at 7:10PM.