

PORT OF GOLD BEACH  
BOARD OF COMMISSIONER'S  
REGULAR MEETING  
March 21, 2013

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PRESENT:

Milt Walker, President  
Bill McNair, Vice-President  
Charles Riddle, Secretary  
Larry Prestininzi, Commissioner  
Lawrence Johnson, Commissioner

ABSENT:

Debbie Collins, Port Manager  
Jeff Kemp, Accountant (arrived 6:30)  
Joe Dykes, Huntley Park Host

The meeting was called to order at 6:02 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

none

HUNTLEY PARK:

Dykes reported that the fence was almost completed and looks good. He said the majority of what they are doing is maintenance, mowing and weed eating.

*OLD BUSINESS:*

Manager Collins reported she has received the grant award notice for \$37,500 from Oregon Business Development Department for the Strategic Business Plan (SBP). Commissioner Riddle commented on the Port's current SBP saying it was current through 2013 and that it was in need of updating. Commissioner McNair explained to the observing high school students on the purpose of a SBP. Riddle had made some copies for the commission to look over and stated that he thought a "workshop" for updating the current SBP would be good and the Board agreed. A meeting was set for April 11, 2013 from Noon until 1:30 pm.

Tor Flatebo stated that things are still pending on the building repair due to waiting on estimates from Butler Building Dealers. Chambers Construction had just

looked through the building today and would have some idea next week. In the meantime Mr. Flatebo would be checking on the rules for publishing and executing the repairs.

Manager Collins reported on the Urban Renewal Meeting she attended to learn about what was proposed by the City. Much conversation was had and Collins stated that there was a public meeting to be held on April 9, 2013 at 6:00 pm at the City Hall and it was open to the public if anyone wanted to attend.

*NEW BUSINESS:*

Collins presented the lease for Coastal Home Health and Hospice to the Board and the Board signed and stated they were glad to see it rented after all this time. Collins mentioned that they would be putting up signage on the building and that other tenants have commented on the fact that the Cannery Building signs could use some repainting as well.

*APPROVAL OF MINUTES:*

**MOTION: To accept the February 21, 2013 minutes as presented.** Motion made by Johnson and seconded by McNair. Motion passed by a vote of 4 for, 0 against. Prestininzi abstained as he was absent for that meeting.

*ACCOUNTS PAYABLE:*

**MOTION: To accept accounts payable for February 20, 2013.** Motion to accept made by Johnson and seconded by McNair. Motion passed by a vote of 5 for, 0 against.

**MOTION: To accept accounts payable for March 5, 2013.** Motion to accept made by McNair and seconded by Johnson. Motion passed by a vote of 5 for, 0 against.

*ACCOUNTS RECEIVABLE:*

Manager Collins gave update on receivables stating she sent a letter to Bug-E-Boyz Construction again this month on their past due account.

*BUDGET REPORT:*

Jeff Kemp gave his report on the monthly budget saying that everything is pretty much on line with the budget.

*MANAGER'S REPORT:*

Collins informed the Board that the grant for the Sea Lion Program came through for \$5,000 and the Port would be sending a check to Curry Sportfishing Assoc. Collins told the commission that the remodel of the Sport Bathroom was almost completed and looks great. The Port received an insurance check for the wind damage to the Fuel Shed in the amount of \$2929 and she would be looking at getting it repaired. The USDA Grant for the Fish Waste Feasibility Study being done by the FCS Group now has a completed draft and should have a final copy from FCS Group on March 31, 2013. Juli Marstall has been looking for a new retirement plan for Port employees since the current plan no longer has the 457 plan and new employees are not eligible to add to the existing plan. Lastly Collins reported that the Army Corp will be down on April 3, 2013 at 11:00 to give their annual report on the Rogue River if any of them wanted to attend.

*COMMISSIONER'S COMMENTS:*

Commissioner Johnson told the Board that he would not be running for the position at the next election.

Commissioner McNair reported on the last 6 Port's Meeting in Bandon and explained how the Army Corps says there is no money available for dredging. Then McNair went in to the Port's signage and had some example pictures for the Board to look at for possible ideas.

*AUDIENCE COMMENTS:*

The students observing thanked the Board for allowing them to sit in on the meeting as it helps with a school class requirement.

*ADJOURN:*

**MOTION to adjourn** made by Johnson and seconded by McNair. Motion was passed by a vote of 5 for and 0 against at 7:34PM.