

**PORT OF GOLD BEACH  
BOARD OF COMMISSIONER'S  
REGULAR MEETING  
June 16, 2016**

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**PRESENT:**

Milt Walker, President  
Charles Riddle, Secretary  
Bill Fowler, Commissioner  
Bill McNair, Vice President

**ABSENT:**

Mark Lottis, Commissioner

James Clemens, Port Manager  
Jeff Kemp, Accountant

The meeting was called to order at 6:00 pm by Commissioner Milt Walker, Board President. Roll was called and the Pledge of Allegiance was recited.

**AUDIENCE COMMENTS:**

Bob Thain, addressed the Board concerning the Mary D. Hume. He explained that in an attempt to find the owner(s) he learned that the local Curry Historical Society had relinquished any claim in the early 80's. He noted that because the remains of the Mary D. Hume is on Port property, he was requesting that the Port begin the process of delisting the ship wreck as a historical site and have it removed. Clemens agreed to survey the community and report the findings to the Board.

Becky Campbell, Gold Beach resident, explained that the Church of Latter Day Saints has chosen Gold Beach for a volunteer project; approximately 300 hundred volunteers on July 23, 2016. She is coordinating the Gold Beach Visitor Center's activities and proposed placing the Port's tugboat, "Popeye," by the center. She requested that the Port donate the "Popeye," without the motor, to the Visitor's Center to be used as an attraction and photo opportunity. **Motion made by McNair to donate the tugboat, "Popeye," without the motor and fuel tank, for us in the city park, seconded by Walker; motion passed by a vote of 4 for, 0 against.**

Frank Burris, President of Oregon Resources, Research, and Education Center (ORREC), presented the Board with a proposal to improve the local area's science/math educational opportunities. He provided a proposed design that included office and lab/presentation areas placed around an interpretive center. The ORREC Board has decided to begin the educational program with the hope of increasing funding opportunities for the construction of a new facility located near Euchre Creek in Ophir. They are considering two options for using the former Neil building; temporarily with a short term lease (2 to 3 years) or purchase the building for permanent occupancy. Clemens noted that there has been a lot of interest in the building.

**HUNTLEY PARK:** Shawn Wallace noted that the Memorial Day weekend was very busy and the receipts were ahead of last year's. Firewood is continuing to be stolen; Clemens will purchase signs. Coos Curry Electric has confirmed that there are enough amps coming into Huntley Park to establish electrical hookups to 8 sites; 50 amps per site was recommended.

**SHOP SUPERVISOR:** Clemens reported that Clean Marine training had been provided to all of the employees. All of the locks on the former Neil building have been changed. Dock repairs have been a priority and Duncan has been sent to Brookings for dredging and Port of Brookings will be charged.

OLD BUSINESS: The law enforcement jet boat operation training will be returning to Gold Beach, Sunday, July 17<sup>th</sup> through July 21<sup>st</sup>. The will be using Jot's and Lex's Landing and will not be using the Port's public boat ramp.

NEW BUSINESS: The Board was presented with proposed Resolution 2016-02, 2016-03, and 2016-04. **McNair moved to approve Resolution 2016-02 – A Resolution to Account for Unexpected Expenditures in the General Fund as written, the motion was seconded by Riddle; motion passed by a vote of 4 for, 0 against.**

Walker read and **moved to approve Resolution 2016-03 – A Resolution to Account for Unexpected Expenditures for Huntley Park Fund as written, the motion was seconded by Fowler; motion passed by a vote of 4 for, 0 against.**

Kemp inquired about transferring the remaining \$25,000 from the general fund to the maintenance fund. **Walker moved to approve the \$25,000 transfer, Fowler seconded the motion; motion passed by a vote of 4 for, 0 against.**

Clemens read the proposed 2014-04 Resolution for the record. **McNair moved to approve Resolution 2016-04 – A Resolution Adopting the Budget as written, the motion was seconded by Riddle; motion passed by a vote of 4 for, 0 against.**

2016/2017 Election of Officers – **Riddle moved to elect Milt Walker as the Board President, the motion was seconded by McNair, and there were no further nominations. McNair moved to close the nominations, Fowler seconded the motion, motion passed by a vote of 4 for, 0 against. Fowler moved to elect Bill McNair for Vice-President, the motion was seconded by Riddle, and there were no additional nominations, Walker moved to close the nomination, and Riddle seconded the motion; motion passed 4 for, 0 against. Walker moved to elect Charles Riddle for Secretary, the motion was seconded by McNair and moved to close the nomination; motion passed 4 for, 0 against.**

#### APPROVAL OF MINUTES:

**MOTION: To approve the May 19, 2016 minutes.** Motion made by McNair, and seconded by Fowler; motion passed by a vote of 4 for, 0 against.

#### ACCOUNTS PAYABLE:

**MOTION: To accept accounts payable for May 20, 2016.** Motion made by Walker and seconded by McNair; motion passed by a vote of 4 for, 0 against.

**MOTION: To accept accounts payable for June 5, 2016.** It was noted that the spreadsheet was dated June 1. Motion made by McNair and seconded by Fowler; motion passed by a vote of 4 for, 0 against.

ACCOUNTS RECEIVABLE: Clemens explained the Port of Brookings invoice and stated that the check will be available tomorrow. He noted that two other accounts had been cleared since the report was finalized for the meeting.

BUDGET REPORT: Jeff Kemp presented the Board with the May 2016 Port Budget report. He reported that the property taxes had been received on time, that the general fund land and building revenues are ahead of last year's, and he explained the general fund expenditures. Huntley Park's April and May revenues had increased over last year's and expenses were normal for this time of year.

MANAGER'S REPORT: Jim Clemens explained that there have been weekly meetings with the South Coast Ports Coalition. Against the advice of the Coalition, the State of Oregon's

Infrastructure Finance Authority has decided to establish an Intergovernmental Agreement with the Port of Coos Bay. Dredging operations will no longer be through the Port of Brookings and will now be managed by the Port of Coos Bay; creating a lot of concerns for the cost of labor. Requesting a subsidy to offset the increased costs in labor was suggested. Clemens presented an update on the following Core Task List items: Electrical updates, computer replacement and networking, Airport Master Plan, and fish cleaning station parking. Clemens will be sending out requests for bids on the paving and curbs. Fowler cautioned that the storm run off from the asphalt would be flowing toward the estuary and a collection system should be considered. Clemens inquired about the South Jetty improvements and it was confirmed that the Port has received everything from the architect and the project is on hold. Cannery building siding repairs will begin in July. Clemens reported that the sea lion patrol boat has been transferred to the Port. The registration fees were exempted because the Port is a public entity. Clemens received a contract from Larry Reiber, C.P.A to renew their auditing services and he explained that the Port will be one of the benefactors of the Gold Beach Beautification Project.

COMMISSIONER'S COMMENTS: Fowler noted that the weeds at the former Neil building were getting overgrown. He also asked about commercial fueling at the Port dock; he would like to learn more about price and quality of gas. Referring to the ORREC presentation, Riddle stated that he feels the proposed program could have a multiplier effect throughout the whole community. Fowler agreed that the program would be a fantastic addition to Gold Beach. The Board requested Clemens acquire an appraisal of the building in its current state. Walker noted that the Post Office property is overgrown. McNair stated that according to their lease, they are out of compliance that the Port should hire a landscaper and bill the Rosenthal Trust. Walker asked about the deterioration of the south jetty. Clemens reported that the Army Corp of Engineers does annual inspections and they haven't been to Gold Beach yet.

AUDIENCE COMMENTS: It was suggested that Huntley Park add a post to each site so that occupancy notices could be posted; making it easier for others to find a spot.

ADJOURN:

**MOTION: To adjourn the regular meeting of June 16, 2016** made by McNair and second by Riddle; motion was passed by a vote of 4 for, and 0 against at 8:26 P.M.