

**PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
January 18, 2018**

PRESENT:

Bill McNair, Vice-President
Mike Luzmoor, Commissioner
Bill Fowler, Commissioner

ABSENT: Milt Walker, President
Charles Riddle, Secretary

Andy Wright – Port Manager

Commissioner McNair, Board Vice-President, called the meeting to order at 6:00 p.m. Roll called was completed and the Pledge of Allegiance was recited.

PUBLIC COMMENT/PRESENTATION: Harold Helton requested information concerning the Sea Lion Patrol. McNair confirmed that the Port is accepting the responsibility for the program from Curry Sportsfishing and will continue the sticker program. Helton noted that there was a lot of interest from CA residents. Jack Sheehan, a member of the Port's Budget Committee member, was introduced.

For the record, it was noted that the dredging operation is an Army Corp of Engineer project to dredge a federal channel and the Port of Gold Beach is not involved.

OLD BUSINESS: Wright provided the Board with SDAO's reply to Scannell's proposed changes to his lease and that another 3 month agreement, through March 2018, has been signed. McNair requested that Wright provide the Commissioners with a copy of Scannell's lease for further review.

Kemp stated that signature cards, that include Mike Luzmoor, have been requested through Umpqua Bank but are not ready for the Board's signatures at this time.

Wright briefed the Board on the Marine Board's response to an additional \$2.00 parking fee being added to the current \$3.00 launch fee. They agreed that the fee could be instituted without interfering with the MAP grant and after some research, Wright confirmed that other local ports were already charging \$5.00. A rate structure for the annual launch fees will be presented to the Board next meeting.

MOTION: Approval to institute a Port of Gold Beach \$2.00 parking fee. Motion made by Fowler, and seconded by Luzmoor; motion passed by a vote of 3 for, 0 against.

Martin's lease, changing the name, and the Knox property lease documents were distributed for signatures.

NEW BUSINESS: PAPI/Beacon project's fee estimate for WHPacific has been reviewed by the FAA and requires approval by the Board.

MOTION: To accept the WHPacific's engineering consulting fee estimate. Motion made by McNair, and seconded by Fowler; motion passed by a vote of 3 for, 0 against.

APPROVAL OF MINUTES:

MOTION: Approval of the November 16, 2017 Regular Meeting minutes. Motion made by McNair, and seconded by Luzmoor; motion passed by a vote of 3 for, 0 against.

ACCOUNTS PAYABLE:

MOTION: To accept accounts payable for December 21, 2107. Motion made by McNair, and seconded by Fowler; motion passed by a vote of 3 for, 0 against.

MOTION: To accept accounts payable for January 5, 2108. Motion made by Fowler, and seconded by Luzmoor; motion passed by a vote of 3 for, 0 against.

ACCOUNTS RECEIVABLE: Wright commented on the past due accounts and there were no additional comments or questions.

MANAGER'S REPORT: The Airport Master Plan should be completed by the end of March 2018. The new commercial gangway and ramp have been delivered to the Port. The Army Corp of Engineers will be ending the dredging project early. The contracted operators have encountered several problems that have only allow them to dredge 6000 out of 40,000 cubic yards.

This month, Huntley Park's well will be cleaned and scoped for the cause of sediment in the filtration system.

ODF&W is remodeling their office and they have requested the Port to replace two windows and have insulation placed in the ceiling.

The Agness Company will begin the compound French drain project by the end of the month.

Wright announced that he will be attending the SDAO annual conference in Seaside OR on February 8th and 9th.

Wright distributed an updated core task list. He added the recommended wash down station but Fowler stated that it could cause a conflict with a tenant.

The grant that could replace the airport fuel tanks will be announced by the Oregon Department of Aviation in March.

FINANCIAL REPORT: Kemp noted the property tax revenues are on schedule and he explained that he reallocated the funds received for Chetco firefighting use of the airport terminal; he will move it back to airport lease revenues after the audit. Bay storage revenues and 2nd floor Cannery are above budget. Personnel Services expenses are down due to the loss of two full-time employees. Huntley Park camping revenues were down slightly. Kemp briefed the Board on the progress of the audit, he accomplished most of his work in December and they should have it completed soon.

Fowler asked about Marina Capital Outlay account and Wright explained the costs were for the gangway, stand, and approach of the new commercial dock.

COMMISSIONER'S COMMENTS: None

PUBLIC COMMENTS: None

ADJOURN:

MOTION to adjourn the regular meeting of January 18, 2018 at 7:17 p.m. Motion was made by Fowler, and seconded by Luzmoor; motion passed by a vote of 3 for, 0 against.