



PORT OF GOLD BEACH

P.O. Box 1126
29891 Harbor Way
Gold Beach OR 97444

PHONE:(541)247-6269
FAX:(541)247-6268
EMAIL: portoffice@portofgoldbeach.com

REGULAR MEETING MINUTES – APRIL 18, 2019

Present: Bill McNair
Charles Riddle
Bill Fowler
Mike Luzmoor

Andy Wright – Port Manager
Jeff Kemp – Port Accountant

Absent: Hank Eckardt

The meeting was called to order (no time noted), the flag salute was recited, and roll call was taken. Public comment was called for but there was no public present.

Under old business, the commission discussed the revised Fisherman Direct's lease for their upstairs office space. Their upstairs and downstairs leases are now matched so their start and end dates expire together. Both on 2% escalation rate. **Motion to approve new lease made by Bill McNair and seconded by Bill Fowler. Motion passed unanimously.**

Under new business, the owner of Oceanside RV Park received an offer from a buyer. The Port has first right of refusal. The Commission discussed and concurred they wish to wave their first right of refusal. **Motion to approve not exercising first right of refusal for purchase of Oceanside RV Park made by Bill McNair and seconded by Bill Fowler. Motion passed unanimously.**

The Commission reviewed the minutes from the November meeting because they were never approved. **Motion to approve made by Bill Fowler and seconded by Mike Luzmoor. Motion passed unanimously.** The Commission reviewed the minutes from the March meeting. **Motion to approve made by Bill McNair and seconded by Fowler seconded. Motion passed unanimously.**

The March Accounts Payables were reviewed and discussed. **Motion to approve March Accounts Payables made by Bill McNair and seconded by Mike Luzmoor. Motion passed unanimously.**

The Commission reviewed and discussed the Aged Receivables.

Andy Wright gave his monthly manager's report. The Commission reviewed the updated core task list. It was noted that two projects have been moved to the "completed" column. (The remodeling of the Cannery bathrooms and the Airport PAPI/Beacon Project are complete.) Andy also added a couple of new projects to the list. (Sealing and striping of parking lot, and siding and roof of the ODF&W building.) The Commission discussed putting bathrooms on the south jetty. Airport Phase I Design of apron reconstruction after October 1, 2019 coming up. Andy asked for any other ideas the Port should budget for. Bill McNair mentioned the possibility of purchasing the lot just above the bridge to connect other Port land and maybe set up a walking trail. Charles Riddle mentioned the airport terminal building needs remodeling.

The marina fuel pump needs replacing. Andy has already obtained a bid from Mascott for this project. **Motion to approve the Port Manager going forward with replacing the marina fuel pump made by Bill McNair and seconded by Bill Fowler. Motion passed unanimously.**

Continuing with the manager's report, Andy said the Port is getting close to completing organization of the lease agreement with the USCG. We obtained new navigation buoys and will be placing them out in the channel next week. A gentleman has requested to moor his boat at the Port on an annual basis using a pontoon system. Andy will get more information on the specifics. The Commission discussed the status of the Pola. Andy got an email that there will be a Sport Salmon fishing season this year from May through September. The Port has been cleaning up the fish cleaning station and area in preparation for the season. Huntley Park is still getting sediment and rust fragments plugging up its well. Andy spoke with Bandon Well about possible solutions. Possible solutions were they could create a filtration system for the existing well, or drill a new well for just a few thousand dollars more. The Commission discussed these ideas, as well as the possibility of getting a water storage tank. Andy shared the budget calendar with the Commission and advised them of the upcoming May 7 Budget Committee meeting. Andy informed the Commission of two new public benches to be installed over near the Mary D. Hume. Andy also informed the Commission that Commissioner Paasch has monthly meetings to brainstorm new revenue production ideas and our Port Commissioners are welcome to attend. Materials will be arriving soon for the

building of the Plankhouse and will be stored on Port property. Construction of the Plankhouse will be starting soon.

Jeff Kemp gave his monthly financial report with nothing out of the ordinary to report. The Commission had some clarification questions and discussed budgeting.

Under commissioner's comments, there were none.

The meeting was adjourned at 6:40