

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
September 27, 2012

PRESENT:

Milt Walker, President
Bill McNair, Vice-President
Charles Riddle, Secretary
Lawrence Johnson,

ABSENT:

Larry Prestininzi

Debbie Collins, Port Manager
Jeff Kemp, Accountant
Joe Dykes, Huntley Park Host

The meeting was called to order at 6:00 pm by Board President, Walker. The Pledge of Allegiance was recited and the roll was called.

AUDIENCE COMMENTS:

None

HUNTLEY PARK REPORT:

Dykes reported that the Park would be closing November 1st to close off outer camp areas and for a complete cleaning. Dykes spoke to the Board in regard to the Sheriff Department and responding to calls with the cut backs in the department. Dykes provided the Board with fencing cost for around the park and got Board approval to move forward with the plans. The Board told Dykes to work with Manager Collins to get the project completed.

OLD BUSINESS:

Manager Collins talked about the Strategic Business Plan, investigating funding for it and potential firms to send RFP out to. Collins suggested that one of the commissioners may want to be involved as an additional point of contact for the chosen firm.

Commissioner Riddle inquired on the status of Hangar Tenants from the previous meeting. Collins reported that it was being worked on and will inform the commission before any action was taken. Commissioner McNair was hopeful that more research was done before any decision was made.

NEW BUSINESS:

No new business on Agenda

APPROVAL OF MINUTES:

Motion: To accept the August 16, 2012 minutes as presented. Motion made by McNair and seconded by Johnson. Motion passed 4 for, 0 against; Prestininzi was not present.

ACCOUNTS PAYABLE:

MOTION: To approve the accounts payable of August 20, 2012.

Passed by a vote of 4 for, 0 against, on motion made by Riddle and seconded by Johnson; Prestininzi was not present.

MOTION: To approve the accounts payable of September 5, 2012.

Passed by a vote of 4 for, 0 against, on motion made by McNair and seconded by Riddle; Prestininzi was not present.

ACCOUNTS RECEIVABLE:

No Comments

BUDGET REPORT:

Jeff Kemp gave a report of the budget and financials and stated that everything was pretty much in line with the budget.

MANAGER'S REPORT:

- * Airport fuel tank leaks have been fixed and everything is working properly.
- * Marina fuel line had a small leak in the junction that has been fixed and that a line pressure test would be done when the boats are done running for the season.
- * The Port is now a "Certified Clean Marina" and will be presented the official award at the October 18th meeting by the OSMB.
- * The prior Hanson Hangar is now the possession of the Port and the past due taxes of \$441.00 have been paid by the Port.
- * There has been several inquires in the upstairs of the cannery building
- * Collins reported talking to Tor Flatebo about writing a cost estimate to repair the Port Shop and Office Building.

EXECUTIVE SESSION:

Went to Executive Session at 7:45

~ ORS 192.660(2)(i) Discuss Manager 90 day performance evaluation

~ ORS 192.660(2)(i) Discuss Administrative Secretary 90 day performance evaluation.

Out of Executive Session and back to Regular Meeting at 8:25

MOTION: To give Manager, Debbie Collins a salary increase of \$3500.00 per year. Stating Collins had met the expectations and done everything as hoped and very well by the Board. Motion made by Johnson and seconded by Riddle; Motion passed 4 for, 0 against; Prestininzi was not present.

MOTION: To give Administrative Secretary, Laurie Herrera a wage increase of \$1.00 per hour as presented by the management with the Commissioners approval. Motion made by McNair and seconded by Johnson; Motion passed 4 for, 0 against; Prestininzi was not present.

Commissioner Riddle commented that he would like to get a salary comparison with other ports and expressed concerns of personnel services increasing more than the revenues. Commissioner McNair agreed that it should be watched.

COMMISSIONER'S COMMENTS:

Commissioner Johnson inquired again on the status of the airport hangar and being used for more than just aviation. Johnson also reported that his wife Sue was home and doing very well.

AUDIENCE COMMENTS:

None

ADJOURN:

MOTION to adjourn made by Johnson and seconded by McNair. Motion was passed by a vote of 4 for and 0 against at 8:48PM, Prestininzi was not present.