

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
February 20, 2014

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PRESENT:

Milt Walker, President  
Charles Riddle, Secretary  
Mark Harshman, Commissioner

ABSENT:

Mark Lottis, Commissioner  
Bill McNair, Vice-President

Debbie Collins, Port Manager  
Jeff Kemp, Accountant (6:40)

The meeting was called to order at 6:04 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

None

HUNTLEY PARK:

Patty & Shawn Wallace reported that it is still slow at the park however the past few days the fishing has picked up and there are a lot more people out for the day. Collins commented that when she drove out on Saturday that there was not much of a gravel bar with the river up so high. Shawn also reported that they have got 3 moles and are feeling good about their progress in the mole area.

*OLD BUSINESS:*

Commissioner Walker addressed Sean Hall from the Curry County Reporter asking why the motion to take no action on the moratorium wasn't in the last meetings report from January? Hall replied that he thought that is was but that he would check. Walker reminded Hall that the motion was made by Walker and seconded by Harshman.

There was no old business on the Agenda. Commissioner Riddle asked that the Port Strategic Planning be put on the March Agenda, that he had put together a summary of all of the reports given by each commissioner on different areas of the Port.

*NEW BUSINESS:*

Collins went over the Chambers event that will be at Huntley Park on March 29<sup>th</sup> and explained that they would like to do an "In-Kind" trade, sponsorship advertising for the event as well as sponsorship for the Wine Festival for use of a 10x30 covered storage bay for the storage of their obstacles. The sponsorship would include advertising for Huntley Park along the coast from Humboldt County to Douglas County and over in the valley, Josephine & Jackson Counties including print media, radio, internet & television. The Board discussed the different aspects and the length of the storage deciding on an "Annual" agreement. **MOTION: To authorize Manager Collins to approve the "In-Kind" trade with the Gold Beach Chamber of Commerce for one (1) year of storage in a 10x30 covered bay for advertising sponsorship of Huntley Park for the Rogue River Rampage Mud Run and the Gold Beach Wine Festival.** Motion made by Riddle and seconded by Harshman. Motion passed by a vote of 3 for, 0 against. Commissioner McNair and Lottis were absent.

The next business was the update of the FAA/AIP Grant Funding Projections. Collins went over the current projections with the Board and then went into the changes she was planning to proceed with if there were no objections. The Board agreed with Collins on the changes she proposed.

*APPROVAL OF MINUTES:*

Commissioner Riddle asked for a change to the minutes adding verbiage and that change was agreed by the Board. **MOTION: To approve the Minutes from January 16, 2014 with the changes Riddle discussed.** Motion made by Harshman and seconded by Riddle. Motion passed by a vote of 3 for, 0 against. Commissioner McNair Lottis were absent.

*ACCOUNTS PAYABLE:*

**MOTION: To accept accounts payable for January 20, 2014.** Motion made by Riddle and seconded by Harshman. Motion passed by a vote of 3 for, 0 against. Commissioner Lottis was absent.

**MOTION: To accept accounts payable for February 5, 2014.** Motion made by Harshman and seconded by Riddle. Motion passed by a vote of 3 for, 0 against. Commissioner McNair and Lottis were absent.

*ACCOUNTS RECEIVABLE:*

Commissioner Walker asked Collins what the status was on Bug-E-Boyz because they have been behind now for several months again. Collins reported that she had just recently found out from the County Tax Office that Bug-E-Boyz were into their 4<sup>th</sup> year of taxes that have not been paid totaling over \$9100.00 as well. Collins told the Board that she has sent letters and called with no return call from them and stated that she had not looked at the details of their lease but that she believes they are in default of their lease. Collins asked the Board for direction which lead to more discussion on what the seller of the building Mike Neil was doing about the building and what the county would be doing about the back taxes due. Accountant Jeff Kemp gave a summary of what has happened in the past with properties owing back taxes but was unclear of how the process would go when there is a different owner of property and building to the same tax lot. Collins told the Board that she had a message in at the county to call back and hadn't heard back yet. Collins also informed the Board that she had called Mike Neil as well but was unable to get him yet. The Board after discussion directed Manager Collins to seek legal advice.

*BUDGET REPORT:*

Jeff Kemp went through the budget report with the Board.

*MANAGER'S REPORT:*

Manager Collins reported there were vandalized trailers in the spoils parking, wires cut and lights taken. Collins filed a police report. Kemp said that Dan Crumbly said there was a lot of vandalism going on at the county as well. The airport fuel tank has been repaired at the cost of \$1,991.00 and the company that fixed it said we can expect more due to the fact that the rust that wasn't removed in the coating to paint last is rusting its way inside and that the paint is probably going to help the leaks from coming through. The Rotating Beacon has a NOTAM of out of service since it is working intermittently from old bearings. Collins said new bearings have been ordered. The Port of Bandon has 2 commissioners going to Washington DC and has asked each port to contribute \$250 to their travels. Collins went over some insurance add on that may need to be done regarding the AWOS Tower, fencing, port sign and a few other things. The longevity credit from SDAO has been received in the amount of \$4,956 and that the Port collected \$358 for some of the scrap metal out

of the compound yard. Due to the fact that both Herrera and Childers have added their spouses to the insurance dental plan the monthly bill will increase by \$80.74 and the reimbursement is done from their payroll checks. Collins told the Board that Tony Antunes, Porthole Café spoke to her about getting a letter of first right of refusal should Suite 103 ever become available. After some discussion the Board agreed to have Collins write a letter with a 5 year renewal and stating that the Port of Gold Beach will set any terms. Sam Vitali, Curry County Veterans Memorial came in and asked her to tell the Board that he thanked them at the dedication of the memorial for all of their help in getting the memorial placed and built. March 31<sup>st</sup> is the next date set for BergerABAM to come with the draft SBP. There will be a public announcement of the meeting as well as it being a Special Meeting. Collins learned that OSMB will be finishing the boat basin mapping next week. Business Oregon & OSMB sent out grant applications for assistance for dredging permits with a maximum amount of \$30,000 with a 25% match that she will be filling out to get. Collins informed the Board that she would be attending the Oregon Airport Management Association (OAMA) conference on Monday and Tuesday in Salem. Lastly Collins told the Board that she would be gone the first part of April to visit her Grandson in Florida.

*COMMISSIONER'S COMMENTS:*

None

*AUDIENCE COMMENTS:*

Tom Schultz was of the opinion the Board needs to move quickly on the delinquent taxes and possibly talk to the building owner and maybe share the attorney cost to remedy the situation with Bug-E-Boyz..

*ADJOURN:*

**MOTION:** To adjourn made by Harshman and seconded by Riddle. Motion was passed by a vote of 3 for and 0 against; at 7:30 PM. (Commissioner McNair and Lottis was absent)