

PORT OF GOLD BEACH  
BOARD OF COMMISSIONER'S  
REGULAR MEETING  
March 20, 2014

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PRESENT:

Milt Walker, President  
Bill McNair, Vice-President  
Charles Riddle, Secretary  
Mark Lottis, Commissioner

ABSENT:

Mark Harshman, Commissioner

Debbie Collins, Port Manager  
Jeff Kemp, Accountant (Arrived at 6:30)

The meeting was called to order at 6:00 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

None

HUNTLEY PARK:

Manager Collins reported for Shawn and Patty Wallace. Collins reported that the park has been having some water issues starting with the well pump which needed a capacitor and now the UV System needs a new quartz sleeve and lamp (on order). Gold Beach Plumbing has been wonderful with quick response time to fix the issues. Things are starting to pick up with fishermen camping and reservation calls coming in. Shawn did want Collins to inform the Board that several people have called asking for water & electric. When he informs caller they are not available their response is they will go elsewhere.

*OLD BUSINESS:*

The summary of the Ports Strategic Plan was gone over by the Board with a few changes and additions made. Manager Collins informed the Board that to apply for the Coastal Dredging Permit Assistance Grant that a letter of authorization was needed from the Board. **MOTION: To authorize Manager Collins to apply for the Assistance Grant.** Motion made by McNair and seconded by Lottis. Motion passed by a vote of 4 for, 0 against. Commissioner Harshman was absent.

*NEW BUSINESS:*

Mike Quesada from Calvary Chapel Gold Beach attended the meeting in regards to a new lease for John Gillespie's building. Walker asked Collins to give a brief summary of the lease. There were a few questions from the Board and all agreed to the lease. **MOTION: To approve the lease for Calvary Chapel Gold Beach as written.** Motion made by Walker and seconded by McNair. Motion passed by a vote of 4 for, 0 against. Commissioner Harshman was absent.

*APPROVAL OF MINUTES:*

Minutes of February 20<sup>th</sup> could not be approved by the attending Board Members and will be put on the April 17<sup>th</sup> Agenda.

*ACCOUNTS PAYABLE:*

**MOTION: To accept accounts payable for February 20, 2014.** Motion made by Riddle and seconded by McNair. Motion passed by a vote of 4 for, 0 against. Commissioner Harshman was absent.

**MOTION: To accept accounts payable for March 5, 2014.** Motion made by McNair and seconded by Walker. Motion passed by a vote of 4 for, 0 against. Commissioner Harshman was absent.

*ACCOUNTS RECEIVABLE:*

No questions.

*BUDGET REPORT:*

Kemp arrived as Commissioner Riddle made a few comments on the budget report. Riddle thinks that the budget will fall short about \$30k for the year on the marina and airport. Riddle also stated that there is \$40k budgeted for materials and services that will most likely balance it out. Riddle just wants the other Commissioners to be aware of the potential shortfall. Riddle gave Kemp a summary of his observation and there was some conversation had about the possible shortfall.

*MANAGER'S REPORT:*

Collins started with the request from Coastal Home Health and Hospice to lease Suite "D" in the Cannery Building for a "Hospice Boutique". The Boutique will carry the higher end merchandise that is hard for them to have in the big sale. **MOTION: To give Coastal Home Health & Hospice a one (1) year lease paying \$400.00 per month for a Boutique.** Motion made by Walker and seconded by Riddle. Motion passed by a vote of 4 for, 0 against. Commissioner Harshman was absent. Collins informed the Board that James Mauch, dba Bug-E-Boyz has paid their past due lease and paid the full small tax bill of \$239.00 and \$3000.00 on their big tax bill. South Coast Community Resources will be vacating Suite "G" as of March 31<sup>st</sup> of 2014 and not renewing their lease. The Port has finally received a bill from FEMA for the over billing in 2011. The amount of the repayment is \$3,819.97. Collins stated that she wrote a letter of concern to Pacific Fisheries Management and to ODF&W in regards to the proposed limits on commercial fishermen and charters. In addition, the potential effect it could have on ports, cities and local businesses could be terrible. Collins told the Board the Port is being required to put a "backflow" in at Rogue Jets which will be an expense of about \$400.00 within the next couple weeks. Collins reported to the Board "no bids" were received on the advertisement of the sailboat. Commissioner McNair suggested putting the boat on Craig's List to see if any interest comes from there. The rest of the Board agreed it was a good idea and instructed Collins to list it. Collins gave the Board the total cost to date for the SBP being done by BergerABAM. The cost paid by IFA will be \$7440.00 and the cost paid by Port will be \$2480.00. Lastly Collins reminded the Board that she would be going to Florida to visit her Grandson the first part of April.

*COMMISSIONER'S COMMENTS:*

Riddle wanted the Board to be aware of how the Audit was done and that it was approved by management and accountant Kemp. Some discussion was had as to what the policy is or should be. Collins said that she sent the "draft" audit to the Board when she got the report and sent the message saying to let her know if there were questions or comments. Collins asked Riddle if her putting a date to respond by on the email would help and Riddle agreed that would be helpful. Collins said from now on she will put respond by dates on emails.

Lottis commented on the proposed reduction in commercial and charter fishermen catch limits. Lottis worries that it may make it hard for people to justify coming to fish and spend money if they can't keep enough fish to make the trip worth while. Lottis said there is a meeting in Vancouver that will allow personal comments and thinks that sending someone from the Port would be helpful. Walker asked Lottis if he would be interested in attending and Lottis said if time allowed and scheduling worked he would. Lottis then commented on his concerns about traffic during the summer in the bay and that he thinks the Port should do something to control that. Walker said that was the job of the Coast Guard to patrol the channel not the Port. Lottis then had concerns about the "Party at the Port" and was glad to see it come back to the Port but his concerns were with the traffic and keeping the driving path clear in the parking lot. Lastly Lottis commented that the lawn and areas of the Port look great and he has many positive comments on it.

McNair had no comments and Walker commented that the Port should "Not" support the proposed Sanctuary.

Walker then asked the Coast Guard audience member, Brian Cawvey if the Coast Guard was still planning to attend a meeting to go over the rules and policies of why and when the Rogue River Bar is closed and restricted. Cawvey told the Board that the Coast Guard did intend to come to one of the Port meetings, most likely the April meeting to go over closures. There was some discussion as to whether there should be a separate meeting and decided that the regular meeting would be fine.

#### *AUDIENCE COMMENTS:*

Tim Scullen presented his idea of building an Indian Plank House in the area of the Mary D. Hume. He didn't want to pursue any funding for the plan if there was no interest by the Board. There was some conversation about who would build and maintain the house if it were to be put up. Scullen replied that would be one of the things that would need to be worked out. Walker told Scullen to proceed on finding out the details and come back to the Board at a later date.

#### *ADJOURN:*

**MOTION:** To adjourn made by McNair and seconded by Riddle. Motion was passed by a vote of 4 for and 0 against; at 7:38PM. (Commissioner Harshman was absent)