

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
June 19, 2014

PRESENT:

Milt Walker, President
Charles Riddle, Secretary
Mark Harshman, Commissioner
Mark Lottis, Commissioner (arrived at 6:22)

ABSENT:

Bill McNair, Vice-President

Debbie Collins, Port Manager
Jeff Kemp, Accountant

The meeting was called to order at 6:05 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS: None

HUNTLEY PARK:

Shawn Wallace reported for Huntley Park saying that things are picking up and the group sites are booked clear through August. He also reported that Coos Forest Patrol stayed at the park while fighting a fire up the river and were very appreciative.

OLD BUSINESS:

Manager Collins explained the "Joinder to Trust Agreement" and also made sure that the Board received the response from SDAO/SDIS. Collins also said that Insurance Agent, Wendy Abel was available by phone if they wanted more clarification. After some discussion the Board agreed to sign the agreement. **MOTION: To accept and sign the "Joinder to Trust Agreement", called "Exhibit A".** Motion made by Harshman and seconded by Riddle. Motion passed by a vote of 3 for, 0 against. Commissioner McNair and Commissioner Lottis were absent. (Commissioner Lottis arrived after the vote at 6:22)

NEW BUSINESS:

Resolution 2014-02, to transfer \$100,000 from Capital Outlay to Debt Service for FY beginning July 1, 2013. Riddle led the discussion on the pros and cons of paying on the Ports loan, how maybe keeping the money in the bank may be a better option. Riddle asked Accountant Kemp what his opinion was and Kemp commented that there are outstanding things, High Dock and Dredging that should be considered before paying down on the loan. Commissioner Lottis arrived and Riddle briefed Lottis on the topic and went through the options with him. After a little bit more discussion and questions the Board agreed to take no action on Resolution 2014-02.

Resolution 2014-03, to adopt the Budget for FY 2014-2015. Walker asked if anyone had any changes before adopting the Budget and Collins said she had one change to the DEQ Compliance since the arrangement for pick up of the fish carcasses will not work out this year and the Port would be paying for the removal. Kemp said that there wasn't a need to change the item line for the increase since there was enough money in the fund, so no changes were made. **MOTION: To adopt**

the Budget for FY 2014-2015. Motion made by Harshman and seconded by Riddle. Motion passed by a vote of 4 for, 0 against. Commissioner McNair was absent.

Next the Port had first right of refusal to purchase the Echelberger hangar per their lease. The Board discussed the hangar and its location and the amount that the Echelberger hangar would be selling for and decided the Port would not be interested in purchasing the hangar. **MOTION: Not to exercise the Ports first right of refusal to purchase the Echelberger hangar.** Motion made by Riddle and seconded by Harshman. Motion passed by a vote of 4 for, 0 against. Commissioner McNair was absent. Walker opened the nominations for the office of President. Collins stated that she had spoken to Commissioner McNair prior to the meeting and he said that if the Board wanted, he would accept the Vice President office for another term. **MOTION: To elect Walker as President for FY 2014-2015.** Motion made by Harshman and seconded by Riddle. Motion passed by a vote of 4 for, 0 against. Commissioner McNair was absent. **MOTION: To elect McNair as Vice President for FY 2014-2015.** Motion made by Walker and seconded by Harshman. Motion passed by a vote of 4 for, 0 against. Commissioner McNair was absent. **MOTION: To elect Riddle as Secretary for FY 2014-2015.** Motion made by Walker and seconded by Harshman. Motion passed by a vote of 4 for, 0 against. Commissioner McNair was absent.

APPROVAL OF MINUTES:

Minutes could not be approved for lack of Quorum.

ACCOUNTS PAYABLE:

MOTION: To accept accounts payable for May 20, 2014. Motion made by Riddle and seconded by Harshman. Motion passed by a vote of 4 for, 0 against. Commissioner McNair was absent.

MOTION: To accept accounts payable for June 5, 2014. Motion made by Harshman and seconded by Riddle. Motion passed by a vote of 4 for, 0 against. Commissioner McNair was absent.

ACCOUNTS RECEIVABLE:

Commissioner Lottis asked about Colleen Combs lease for the Nor'Wester and wondered how long the Port was going to let her bill go. Collins reported that half of the bill has been paid and the balance is the other half of March's billing. Collins said that she usually pays the March payment in two since she is just opening when the bill comes due. The Board discussed Combs payment history and asked if this was normal for it to be paid late. Collins said March is usually late but Combs usually catches up by now and that perhaps she is waiting for the Nor'Wester to sell before paying. Lottis responded saying that she needed to follow the rules like everyone else and the Board directed Collins to talk to legal about Combs lease.

BUDGET REPORT:

Kemp went through the Budget Report and explained the transfers made in the accounts.

MANAGER'S REPORT:

Collins started by telling the Board that she had gotten 12 new fire rings and 7 new picnic tables for Huntley Park. The crew has been busy putting new rub boards on all of the sport dock slips. The roof at the fish station is now painted and the same color red on both sections! The South side of the storage bays (Bug-E-Boyz) side has been painted and looks great. There was a \$4,080 new AC/Heat unit put in at the cannery for Suite B put in since the old unit went out and that Suite I has a leak in the unit that is attempting to be fixed but if it can not hold a charge it will need to be replaced as well. Talking with Mike from Gold Beach Refrigeration and Heating he thinks that they

are all in questionable shape not having any maintenance done since they were put in. Collins is going to start a maintenance plan on all of the cannery units since there has never been any done. The new "Backflow Meter" has been installed at Rogue Jets and the boulder has been placed on top as a cover to protect it. The marina fuel pump is on the verge of going out so Collins has ordered a new pump at the cost of approximately \$3,500 with installation. She is hopeful to pay for the pump out of this year's budget. Collins told the Board that she had received the 3rd year contract for the Auditor and the amount will be \$12,000. The airport insurance is going down for FY 2014-15 \$119 and there were 2 people interested in building hangar and she needed some direction in where to expand on the airport. There is also a person that came in and spoke to her about possibly building a 60x100 foot building to possibly build boats in and sell.

Collins informed the Board that she received a Grant for \$30,000 for permitting in the boat basin. Lottis had several questions about the Grant and what it was going to get the Port. Collins explained it was for the permitting only, not the dredging. Lottis was still uncertain of what the Port would receive from this Grant and Collins explained that she was going to get the permitting for the depth of -13 feet for the basin but if the expenses were greater than the depth than she would go for -11 feet which still allows a 2 foot leeway which would still leave the Port in good shape. Collins stated that she had no intention of dredging the entire boat basin to -13 feet but wanted the option to go deeper in areas of sediment build up. After a little more discussion Lottis understood what Collins was getting from the Grant. Collins asked if the Board had any objections to her having Engineer Jack Akin start working on the dredging permits and the Board had none so Collins will start the process.

Lastly, Collins informed the Board that the August Meeting would need to be changed due to the Annual Coastal Caucus Summit on the 20th & 21st of August that she would be attending and also asked if any Board members wanted to attend. Collins suggested the Tuesday before the Regular meeting having that date be August 19th at the usual time of 6:00pm and the Board agreed.

COMMISSIONER'S COMMENTS:

Harshman and Riddle had no comments. Lottis said he noticed that the bumpers on the launch ramp were in need of replacement and was worried that paint may get dinged on boats. Collins said this was the first she had heard of it and that she would check into it. Lottis then went into a discussion about the Coast Guard and that they closed the bar to all sport and charter boats a day prior to the meeting and went on to say that the Port needed to do something about it. Lottis said that it is considered a "Restraint of Commerce" and the Coast Guard was hurting businesses that function out of the Port. Collins explained that when the Port invited the Coast Guard to the Port Meeting in April that they explained their procedure for "Bar Closures" and went on to say that they explained how not being able to bring in the 47' motor boat restricts the bar more. Collins said that the Port has no control over the Coast Guard and no say in the bar restrictions. Lottis went on to say that if the Coast Guard would dredge their dock area that they could bring in the 47' boat and that they were at fault for the extreme closures of the bar. Collins responded by saying that the Coast Guard did have a permit for dredging in the works and is hopeful that they can attach on to the Clam Shell Dredge when it is here to dredge on the channel in July. Collins asked Lottis what he wanted her to do, write a letter. Lottis replied that he didn't, but he did want it to be known and that he would like the issue reviewed at another meeting after the dredge has finished. Lottis said that everyone is hanging their hats on the dredge fixing everything but he will wait to see. Riddle said to Lottis that it sounded like it wouldn't bother him if the Coast Guard left and Lottis replied saying; "I'm sorry to say not because they can't react" he also felt that was what the majority of the people felt. Collins stated that she has people asking every year when is the Coast Guard coming. Walker stated that people do feel safer when the Coast Guard were present.

Riddle suggested maybe the Port sends a letter telling the Coast Guard what we would like to see happen in Gold Beach. Walker asked Collins to put "reviewing of bar closures" on the July Agenda.

AUDIENCE COMMENTS:

Jeff Kemp commented that while watching the news he heard the federal government was going to come and make Marine Reserves anywhere they wanted. The Board said they hadn't heard of this and Collins said she had been attending a lot of meetings about National Marine Sanctuaries over the past couple months but this is the first she has heard of this also. Audience member Tom Schultz addressed the Board saying the meeting the Coast Guard came to they explained all of the concerns that were discussed and there is a "Head" man in charge of bar closures and that he should be the one contacted if anyone had concerns. Tom also asked the Board to give Collins approval to purchase the new Marina Fuel Pump before the end of the year; Kemp informed him that Collins had the authority to do so with out the Boards approval. Collins thanked Tom for his concerns about the Port.

ADJOURN:

MOTION: To adjourn made by Harshman and seconded by Lottis. Motion was passed by a vote of 4for and 0 against; at 7:55PM. (Commissioner McNair was absent)