

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
July 17, 2014

PRESENT:

Milt Walker, President
Bill McNair, Vice-President
Charles Riddle, Secretary (arrived 6:04)
Mark Harshman, Commissioner
Mark Lottis, Commissioner

ABSENT:

Debbie Collins, Port Manager
Jeff Kemp, Accountant

The meeting was called to order at 6:00 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

Dave Bassett, Port of Port Orford commissioner introduced himself saying he wanted to see how our meetings ran.

HUNTLEY PARK:

Manager Collins reported that Huntley Park is running smoothly and that the July 4th weekend and boat races went on without any problems. The park host and assistant host are working on tables to save the good ones by replacing boards etc.... Collins reported that they were still in need of more fire rings that she would be ordering some. Commissioner McNair suggested Collins check with local welding fabricators to see if they can make them at a lesser cost without the shipping charge.

OLD BUSINESS:

Commissioner Walker turned the topic of revisiting the Coast Guard and bar closures over to Commissioner Lottis as he asked to revisit the issue at the last meeting. Lottis reported that there were no developments in closures and no dollars were lost due to any closures in the past month. Lottis also reported that he saw virtually no change in the bar since the dredge "Yaquina" was here and left. Lottis expressed to the Board that a letter should be written to the Coast Guard that after the dredge finishes up that they would like to see them back with full ability to leave the bar open. Collins stated that she had been in contact with the Coast Guard about the diesel truck and she said that it appeared that they were already in motion to do so. Lottis asked to revisit the topic in 2 months after the summer.

NEW BUSINESS:

Walker asked Manager Collins for information on the clam shell dredging. Collins reported that the dredge would be starting on the end of the sandspit to remove 15k cubic yards of rock which would take them approximately 4 or 5 days and then the dredge would be moving over to the Coast Guard dock and dredging for another 4 to 5 days.

Riddle then started the discussion on a pay increase for Administrative Secretary, Laurie Herrera asking Collins what other employees received. Walker stated that the Board is going to have to

take a look at wages because they are not what they should be and need to be higher. After some discussion the Board came to an agreement on an increase for Herrera. **MOTION: To give Laurie Herrera a 5% increase effective July 1, 2014.** Motion made by Riddle and seconded by McNair. Motion passed by a vote of 5 for, 0 against.

Jeff Kemp brought up the Managers Salary and asked the Board for direction on if they wanted to give any increase to the Manager. The Board discussed what the current amount was. Collins was directed to give each of the commissioners a copy of a Managers Review Report to fill out and review the Managers salary any increase would be retro active.

APPROVAL OF MINUTES:

MOTION: To accept the May 15, 2014 minutes as presented. Motion made by McNair and seconded by Riddle. Motion passed by a vote of 3 for, 0 against. (Lottis and Harshman were absent)

MOTION: To accept the meeting notes form SBP Update May 21, 2014 as presented. Motion made by Harshman and seconded by Riddle. Motion passed by a vote of 3 for, 0 against. (Lottis and Walker were absent)

MOTION: To accept the June 19, 2014 minutes as presented. Motion made by Harshman and seconded by Lottis. Motion passed by a vote of 4 for, 0 against. (McNair was absent)

ACCOUNTS PAYABLE:

MOTION: To accept accounts payable for June 20, 2014. Motion made by McNair and seconded by Lottis. Motion passed by a vote of 5 for, 0 against.

MOTION: To accept accounts payable for June 30, 2014. Motion made by Walker and seconded by McNair. Motion passed by a vote of 5 for, 0 against.

MOTION: To accept accounts payable for July 5, 2014 Motion made by Riddle and seconded by Harshman. Motion passed by a vote of 5 for, 0 against.

ACCOUNTS RECEIVABLE:

There was little discussion and comment of the receivables the smallest they have been in a very long time.

BUDGET REPORT:

Jeff Kemp went through the entire budget report with the Board and gave a recap of the prior year budget totals. Kemp went on to say that there was more money budgeted for capital outlay then was spent wondering if there were projects that just hadn't been gotten to yet. Collins stated that there was and that she just didn't get to all of them and the ones she had came in at far less of a cost than expected which was great. Riddle also commented on the prior years money spent and not spent, recapping the totals in a summary to the Board asking Kemp to step in if he wanted to clarify any of the totals. Riddle ended by saying overall the Port had a strong year.

MANAGER'S REPORT:

Collins informed the Board the new fuel dispenser for the Marina had arrived and that it would be installed in the next couple weeks. Collins told the Board that the USACOE was going to be coming to take sediment samples in the boat basin federal channel and that she had inquired to see if they would be open to taking the samples the Port will be required to take, but they weren't able to do so. Engineer Jack Akin and Collins have started working on the beginning stages of the permitting for the boat basin. Collins informed the Board that she had an inquiry of the possibility of another through the fence agreement as someone may want to build a hangar on private property at the south end of the airport. Collins reported that she spoke to FAA about the possibility and the

response was as long as it fit within the Ports ALP it was fine. Collins will speak to WHPacific to make sure everything was in line. Collins reported that since the incident with the rental car backing into a tree, SDIS has had a few questions and she would let them know what comes from it. Collins will start getting bay storage door keys from customers so that she can have a door company come and work on getting all of the doors adjusted. Lastly Collins reminded the Board that she would be gone for the first week and $\frac{1}{2}$ of August to Florida for her Grandson's 1st Birthday and that the August meeting would be the 3rd Tuesday, August 19th rather than the 3rd Thursday.

COMMISSIONER'S COMMENTS:

Harshman had no comments. Riddle said he had already commented in other parts of the meeting. Lottis asked about the boat builder inquiry of a building if he had come back in. Collins said she hadn't heard from him. Commissioners suggested that Collins may want to give him a call back and follow up with him. Lottis also asked when the Port would start working on the aspects of the SBP. McNair said that was part of his comment as well stating that the storage bays were looking worn and that they were in need of repair as they are close to 40 years old. Riddle then went through the current plans to fix and repair storage bays and other Port areas. Some discussion was had on building new bays or enclosing more bays and the possibility of maybe having some business storage spaces. Walker suggested that this be a topic at a later meeting.

AUDIENCE COMMENTS:

Dave Bassett from the Port of Port Orford commented that the Port Board was lucky to have the Real Estate and Manager they have. Bassett said the Port of Port Orford is changing things trying to bring in more tourist and making them feel welcome to come down to the Port and watch the boats and the fishing. Bassett informed the Board that they have their meetings the 3rd Tuesday of each month at 6:00 and invites they to attend when ever they could. Bassett then thanked the Board for listening.

ADJOURN:

MOTION to adjourn made by McNair and seconded by Harshman. Motion was passed by a vote of 5 for and 0 against at 7:32PM.