

PORT OF GOLD BEACH  
BOARD OF COMMISSIONER'S  
REGULAR MEETING  
October 15, 2014

---

PRESENT:

Milt Walker, President  
Bill McNair, Vice President  
Charles Riddle, Secretary  
Mark Harshman, Commissioner

ABSENT:

Mark Lottis, Commissioner

Debbie Collins, Port Manager  
Jeff Kemp, Accountant

The meeting was called to order at 6:01 pm by Board President, Walker. The roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

None

HUNTLEY PARK:

Manager Collins reported for Huntley Park saying that the park is empty and everything is green!! Park Host Wallace talked to her about planting something between the campsites to keep people from driving through them. Collins talked with Kelly Timchak from the Watershed Council about what she might suggest that would be hardy to grow without summer watering. Collins relayed to Wallace what she learned and they would be looking into them.

*OLD BUSINESS:*

There was no old business

*NEW BUSINESS:*

Before new business began, Collins asked to add Resolution 2015-02; to adopt Board Duties and Responsibilities policy. President Walker allowed the addition. **Motion: To accept Resolution 2015-01, accepting unexpected funds for assistance to obtain dredging permits.** Motion made by McNair and seconded by Harshman. Motion passed by a vote of 4 for, 0 against. (Lottis was absent)

**Motion: To adopt Resolution 2015-02, the attached Board Duties and Responsibilities policy.** Motion made by McNair and seconded by Riddle. Motion passed by a vote of 4 for, 0 against. (Lottis was absent)

*APPROVAL OF MINUTES:*

**MOTION: To approve Minutes from the August 19, 2014.** Motion made by Harshman and seconded by McNair. Motion passed by a vote of 3 for, 0 against. (Riddle was absent from the meeting and could not vote. Lottis was absent)

**MOTION: To approve Minutes from the September 18, 2014 with corrections.** Motion made by McNair and seconded by Harshman. Motion passed by a vote of 4 for, 0 against. (Lottis was absent)

*ACCOUNTS PAYABLE:*

**MOTION: To accept accounts payable for September 20, 2014.** Motion made by Riddle and seconded by Harshman. Motion passed by a vote of 4 for, 0 against. (Lottis was absent)

**MOTION: To accept accounts payable for October 5, 2014** Motion made by Walker and seconded by Riddle. Motion passed by a vote of 4 for, 0 against. (Lottis was absent)

*ACCOUNTS RECEIVABLE:*

Collins reported that Jim Mauch, dba; Bug-E-Boyz paid his bill in full plus attorney fees. There were no other questions.

*BUDGET REPORT:*

Jeff Kemp went through the budget report saying everything was pretty much in line with the budget. There were no questions from the Board.

*MANAGER'S REPORT:*

Collins reported that \$6,375 for MAP Funds were received from OSMB and that she billed FAA \$48,692 for the REIL's replaced last year and that she would be doing the final billing on last years Grant for \$14,966. The port received a check for \$877.50 from the Port of Brookings for helping with the recovery of the salvaged sailboat from the sandspit. Collins has arranged for O'Neil Overhead Doors to come the first week of November to service the bay doors she has keys for. They gave her a price of \$50 a door plus the cost of parts and currently she has 13 keys. Collins has talked to several contractors about giving pricing for enclosing 4 bay storage bays but she informed the Board that most likely all of the skin on the back would need to be replaced as well as the roof of that strip of bays. She stated that she would keep the Board informed of the progress. McNair asked about the structure of the bays and Collins stated that she was told by a contractor that it looked fine. Riddle and McNair spoke of having an engineer come and take a look at the structure if the port is going to put money into it. The Board agreed and Collins said that she would have an engineer look at the structure stability. Collins told the Board that she was enforcing an Ordinance of crabbing off of the dock and that some are not happy about it but there was getting to be too many pots left in the water as well as a holding trap that someone was selling crab out of. Collins said that she poled other ports to see what their policies were out of interest and that most do not allow crabbing in the marina at all. Lastly Collins said that she had an inquiry from Chris Paasch about possibly putting a 30' 5<sup>th</sup> wheel trailer over close to Rogue Jets to sell his Metal Arts out of. Collins told Paasch the land was already leased and the closest would be on the south side of the Nor'Wester. He would like to be closer and Collins asked the Board if they had any suggestions for other placement of a trailer, there were none. McNair brought up a failing culvert over at the museum going under the parking lot and coming out at Rogue Jets. McNair would like to have it added to the Core Task List. McNair suggested talking to Jody Fritts at the City and maybe the county to see whose responsibility it is and possibly working together to fix it. McNair said he would be glad to show someone the problem since they have been watching it for years and know what it's been doing.

*COMMISSIONER'S COMMENTS:*

Harshman and Riddle had no comments. McNair said the culvert was pretty much his comment. Walker gave the Board a copy of a letter he drafted in regard to the lack of attendance by Commissioner Lottis. The Board agreed the attendance of Lottis needed to be addressed and that Lottis needed to attend meetings more regularly. McNair told Walker that he had talked to Lottis about it previously and would rather talk to Lottis directly before sending a letter. Walker then told McNair to handle it.

*AUDIENCE COMMENTS:*

Tom Schultz stood up and praised the Board on the way they run their meetings he also commended Manager Collins on the her efficiency in running the Port and thanked them all. The Board and Manager thanked him.

*EXECUTIVE SESSION:*

Due to McNair needing to leave and Lottis absent the Board agreed to postpone until the November 20th Meeting.

*ADJOURN:*

**MOTION to adjourn** made by McNair and seconded by Riddle. Motion was passed by a vote of 4 for, and 0 against (Lottis was absent) at 7:05 PM.