

PORT OF GOLD BEACH
BOARD OF COMMISSIONER'S
REGULAR MEETING
May 21, 2015

PRESENT:

Milt Walker, President
Bill McNair, Vice President
Charles Riddle, Secretary
Mark Harshman, Commissioner
Mark Lottis, Commissioner

ABSENT:

Jeff Kemp, Accountant
Debbie Collins, Port Manager

The meeting was called to order at 6:00 pm by Board President, Walker. Roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

None

HUNTLEY PARK:

Collins reported for the park for Wallace saying that April revenue had doubled from last year and that they continue to get busier as the season starts to kick off. Wallace also informed Collins that to date May was ahead of last years totals and he only expects it to get better. Wallace had Budget Tree Service come out and take some rotten limbs off of a Myrtlewood tree in one of the group areas before the busy Memorial weekend and that there were a few others that would need to be addressed in the fall before the winter storms hit. Collins also reported that the new bathroom units had been installed and that she had sent pictures to the Board showing how they looked. She also stated that she asked Jim Crumley to look at pricing the rebuild of the well house and that Crumley stated that it just needed a little bit of frame work replaced but that the rest of the well house was in pretty good shape.

OLD BUSINESS:

None

NEW BUSINESS:

Walker read the proposed Resolution 15-05 into record; the Resolution was to request a minimum water flow in the Rogue River for the summer months. **MOTION: To adopt Resolution 15-05.** Motion made by Riddle and seconded by Harshman. Motion passed by a vote of 5 for, 0 against.

APPROVAL OF MINUTES:

MOTION: To approve the April 23, 2015 minutes. Motion made by Walker and seconded by Riddle. Motion passed by a vote of 3 for, 0 against. (Harshman and Lottis weren't at the meeting)

MOTION: To approve the May 11, 2015 Special Meeting minutes. Motion made by Riddle and seconded by McNair. Motion passed by a vote of 4 for, 0 against. (Harshman wasn't at the meeting)

ACCOUNTS PAYABLE:

MOTION: To approve the April 20, 2015 payables. Motion made by McNair and seconded by Walker. Motion passed by a vote of 5 for, 0 against.

MOTION: To approve the May 5, 2015 payables. Motion made by McNair and seconded by Riddle. Motion passed by a vote of 5 for, 0 against.

ACCOUNTS RECEIVABLE:

No Comments

BUDGET REPORT:

Kemp went through the budget report with few questions after which a discussion began on the enclosure of the remaining storage bays on the strip that were completed. The discussion was in regards to possibly enclosing the remaining bays. **MOTION: To have Collins contact Napier Construction to give a quote to enclose the remaining bays and pour the concrete flooring.** Motion made by McNair and seconded by Harshman. Motion passed by a vote of 5 for, 0 against.

MANAGER'S REPORT:

Collins told the Board that the new pumpout/dump station would be installed on Wednesday the 27th. Collins informed the Board that she had received pricing for the mid-field windsack and that the cost would be approximately \$4,772 and that even though it was accounted for in the 2015-16 budget year she would like to replace it immediately. Riddle explained to the Board that it was per the request of Cal-Or as Collins told him after they needed to use it when the AWOS wasn't registering the wind. By consensus of the Board they agreed to purchase the windsack in the current FY. Collins then informed the Board that she and McNair met with the Corps on May 13th and they gave dredging details on the Yaquina coming in June and that a clam shell dredge would be coming in late July or early August for the upper part of the channel leading into the boat basin. McNair brought up the migrating gravel into the entrance channel of the boat basin and asked the Corps if they were going to address that issue. The Corps responded saying they would not be at this time. Lottis asked if the Corps would be putting in new range markers, Collins said that was a good question and that she would ask the question of them. Collins told the Board that the Port had done some in-kind with the Animal Shelter some skytrax work for a 20 foot cyclone gate. Collins said that she had a visit from Don Pedro in regards to the Sea Lion Program. Pedro said he was working with Amber Hughes to get the paperwork done for the ATF permit and that it appeared that Curry Sportfishing may have to rent a storage unit to store the equipment for the program because of the rules on how things needed to be stored. Lastly Collins reminded the Board of the Town Hall Meeting on Wednesday with Senator Merkley that would be in the high school cafeteria at 1:00.

COMMISSIONER'S COMMENTS:

Harshman had no comments. Riddle spoke to the Board in regards to the additional funds put in the personnel services. Riddle requested at the June meeting the Board discuss rates of pay and job descriptions for the Board to review. Collins stated that the rates of pay and job descriptions are the responsibility of the manager not of the Board and that the Board decides the managers salary and job description. Walker agreed with Collins stating that he believed Collins was correct, Riddle stated that was a gray area and that it should be discussed. Riddle had concerns after the budget meeting that Collins didn't believe enough had been put into the Personnel services for personnel. The Board agreed to put the topic on the agenda. Lottis asked Collins when the sport restroom was going to be open full time again to which Collins stated that they already were. Lottis asked when the fish station parking lot was going to be done. Collins stated that he must have been absent at

the meeting when it was decided to wait pending two Grants to fund the parking lot expansion and that it was in the works to be done next spring if the Grants were received. McNair asked Lottis when he wanted to get together and write a MOA between the Port and Curry Sportfishing Association, CSA. McNair said he would work on a draft and get together with Lottis. McNair also stated that he recalled offering to help with the interviews for the program and also wanted to bring up the fact that CSA wants to get away from the program and that it would need to be a discussion in the future for funding the program. Walker commented on the pictures that Collins sent of the AWOS and the condition it was in. The commissioners agreed it was in bad shape and wanted to have Bill Matthey, (port employee that works the airport) take them out to have a closer look at it. Walker also stated that Scott Knox had done a nice job on the north jetty and thanked him for doing the job. The topic then went to the approach of the north jetty and the fact that something needed to be done with it. Collins stated that she had just talked to Karen Knox about it and that she had also talked to the county and there was no solution to it yet. McNair stated that maybe just talking to Tidewater next time they had the asphalt plant running they may be able to fix it and that it shouldn't cost too much to have them do it and the port pay for the fix.

AUDIENCE COMMENTS:

None

ADJOURN:

MOTION to adjourn made by Harshman and seconded by Riddle. Motion was passed by a vote of 5 for, and 0 against at 7:17 PM.