

PORT OF GOLD BEACH  
BOARD OF COMMISSIONER'S  
REGULAR MEETING  
August 20, 2015

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PRESENT:

Milt Walker, President  
Bill McNair, Vice President  
Charles Riddle, Secretary  
Mark Lottis, Commissioner  
Bill Fowler, Commissioner

ABSENT:

James Clemens, Port Manager  
Jeff Kemp, Accountant

The meeting was called to order at 6:00 pm by Board President, Walker. Roll was called and the Pledge of Allegiance was recited.

AUDIENCE COMMENTS:

None

Board President Milt Walker, asked for any objections in moving Julie Schmelzer's presentation to the next item. Julie Schmelzer introduced Don Padilla who provided a review of the Freeman Marine "light the bridge" plaque. He proposed several better locations as well as a new plaque design. The Commissioners were unanimous in their belief that any of the proposed locations were better and that the original plaque design better represented the commitment of Freeman Marine. Julie Schmelzer explained the Bridge Bash event on September 19<sup>th</sup> at Jots Resort and asked the board to consider a \$2000 donation which would underwrite the cost of music. Bill McNair made a motion to provide \$2000 to cover the cost of three bands, Bill Fowler seconded and the motion carried 5-0.

AUDIENCE COMMENTS:

Board President Milt Walker, reopened audience comments due to late arrivals. Jim Mauch explained his difficulty in maintaining cleanliness and disposal of refuse from his facility. He also explained that he recognizes that he is behind on payments due to revenue being down. He has made employee changes and that he is working on his outstanding debt to the port. Milt Walker mentioned that he knows people have been living at the facility and it has to stop. Milt Walker mentioned that the Port had been very fair and this was not the first time that he had been before the board indicating that he was cleaning up the facility. Charles Riddle mentioned that he was pleased to hear that changes were being made and suggested that he work with the Port Manager to fix things. Bill McNair addressed elements of the lease which required him to keep the facility clean. He went on to express concern that the Port might inherit clean-up cost if his business were to close.

HUNTLEY PARK:

Shawn Wallace reported that the inability to have fires had impacted campground occupancy. It was especially frustrating because adjacent N.F. campgrounds have been allowing fires. Fires have

been allowed for the last week and it has helped fill the park. Wallace shared his frustration over stolen items and vandalism of restrooms. He requested consideration of surveillance equipment and the commissioners agreed that the topic should be explored further.

**SHOP SUPERVISOR:**

Aaron Duncan reported that the old sailboat has been cut up and removed. Several storage bays have been painted. The hoist motor and the wire rope should be replaced soon. The wire rope was replaced about one year ago. When the new motor and wire rope are installed we should have training for all authorized users. The additional no wake and channel buoys are now installed with the help of OSP. Delivered one dozen new fire rings to Huntley Park. We have recently had trouble with a transient who was checking out cars and being a nuisance at the Cannery Building. We also have an RV that has been camping at Orchard Bar then later at Jim Hunt Bar. We have asked several times to vacate and the Port Manager has now placed a request to Curry County S.O. Estimates are being obtained for trimming or removal of large trees that are a potential hazard Canfield Bar.

**OLD BUSINESS:**

James Clemens (P.M.) briefed the commissioners that an ATF permit was not needed as long as The Port facilitates the pinniped hazing program. Curry Sport Fishing will submit a request for refund and cancellation of permit request. Clemens reviewed the Core task list for 14-15 and 15-16 with the commissioners.

**NEW BUSINESS:**

**MOTION: move that the Port of Gold Beach accept the FAA offer and conditions of the AIP Grant 3-41-0021-013-2015 for \$217,300 for the Update Airport Master Plan study project and that the Board of Commissioners authorize Commissioner Riddle to sign the Grant Acceptance as the Designated Official Representative of the Port of Gold Beach.**

Motion made by McNair and seconded by Fowler. Motion passed by a vote of 5 for, 0 against.

**MOTION: move that the Port of Gold Beach approve Task Order Number 4 with WHPacific for professional services at the airport for Master Plan and Airport Layout Plan Update.**

Motion made by Walker and seconded by McNair. Motion passed by a vote of 5 for, 0 against.

**APPROVAL OF MINUTES:**

**MOTION: To approve the July 16, 2015 minutes.** Motion made by Riddle and seconded by McNair. Motion passed by a vote of 5 for, 0 against **MOTION: To approve the August 03, 2015 minutes.** Motion made by Walker and seconded by Riddle. Motion passed by a vote of 5 for, 0

**ACCOUNTS PAYABLE:**

**MOTION: To accept accounts payable for July 20, 2015 and August 5, 2015.** Motion made by McNair and seconded by Lottis. Motion passed by a vote of 5 for, 0 against.

**ACCOUNTS RECEIVABLE:**

Bill McNair began the discussion stating that Jim Mauch was now in arrears \$4500. Walker stated that this must come to an end. Riddle mentioned that he had suggested that Clemens meet regularly with Mauch. Lottis stated that this was not fair to the other tenants who paid on time. Walker added that there was a long history of indebtedness to The Port. McNair suggested that there may be other debt including tax and payment to the building owner Mike Neil. Fowler inquired

about past efforts to become current on debt and McNair shared past history of lump sum payments.

*BUDGET REPORT:*

Jeff Kemp apologized for the initial problem with check printing and the fact that the budget report had previously been presented in letter format. The Cash Report is a two-pronged report which provides the actual cash amount in each sub-account. The bottom portion provides a cash flow report and a cross check. This month there is not much activity. Airport revenue is consistent with last year with very little tie down fees. Marine revenue was slightly up with moorage distributed differently than last year. The Canary revenue is identical although second story is slightly behind last year. Bay Storage is up this year and land leases are slightly down. Port received the last \$270 from Wier and \$195 for sale of a surplus table saw. Jeff Kemp cautioned that personnel services funding will not reconcile by line item with the approved budget, but the total should be the same. The dues for Oregon Coastal Zone Management Association (OCZMA) were \$500, and \$1000 for the Pacific Northwest Waterways Association (PNWA). There was nothing to report for the Airport. Season buoys required \$278 to be spent at Englund Marine for buoy chain. There were additional misc charges for equipment maintenance and facility repair. Huntly Park revenues are up \$2800 over last year.

*MANAGER'S REPORT:*

James Clemens thanked the Port Commissioners for making him the Port Manager. Clemens reported that there were several compliance issues that need to be addressed including a large quantity of contaminated fuel and waste motor oil. There will be changes to storage of corrosives, paint, and isolation of good fuel from bad. The explosives container currently that was provided by Curry Sport Fishing for the storage of sea lion hazing pyrotechnics has to be a Type 2 vice a Type 4. The Port is ordering a type 2 container and will be reimbursed by Curry Sport Fishing. Several verbal warnings were given to a camper who migrated from Orchard Bar down to Jim Hunt Bar. The OSP & Curry County S.O. has been asked to intervene. The AWOS at the Airport had a major casualty and we had Vaisala repair. The Airport has been selling an increased amount of Jet "A". Three thousand gallons were ordered/delivered and the tank unexpectedly wouldn't hold the full amount which was less than 90%. Even after removing 200gl we still couldn't get the remaining fuel transferred. We solicited an estimate for tree trimming at the edge of the Canfield Bar property to eliminate potential damage to a neighbor's property. Paul Horn's last day is Sunday 23 August. There are a couple of candidates for the position who will be interviewed. Manager set private buoys with the assistance of OSP. Jack Aiken with EMC will be meeting manager on 21 Aug. SDAO meeting in Gold Beach on 27 Aug 15. Randy Kruckenberg meeting with Charles Riddle and Manager on 28 Aug. South Coast Ports meeting in Bandon on 09 Sep. OPPA Conference in Bandon 1-2 October.

*COMMISSIONER'S COMMENTS:*

McNair asked about the River Dredging, Clemens stated that he will be seeing Kate Growth and Tyler Krug and will inquire. Lottis added that dredging this fall would impact fishing. Walker agreed that dredging this fall would mess up fishing. Lottis mentioned that he would be happy to comment on the spring dredging success or lack of success. Lottis mentioned his frustration over the scheduling of OSMB classes being scheduled during prime fishing season. Fowler added that launches and recovery were fast. Walker mentioned that OSMB boats were not operating with due regard to other vessels. McNair reiterated his frustration over the dates for the class. Spring or early Summer would work much better. Walker added that he actually observed two vessels racing.

**MOTION:** that the Port of Gold Beach draft a resolution to request rescheduling of OSMB Law Enforcement White Water Boat Operations class to the second half of June or as close as possible to avoid river user conflict and congestion. Motion made by Lottis and seconded by Walker. Motion passed by a vote of 5 for, 0 against.

Lottis mentioned that each Commissioner should spend some time with the new Port Manager. McNair revisited the dredging issue and the contamination issue and suggested more discussion with Jack Aiken. Walker discussed old logs up river by mill site and asked that the Port Manager follow up with Dennis Anderson.

*AUDIENCE COMMENTS:*

*ADJOURN:*

**MOTION to adjourn** made by McNair and seconded by Walker. Motion was passed by a vote of 5 for, and 0 against at 9:05 PM.