



# PORT OF GOLD BEACH

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## Regular Meeting Minutes - 7/19/2018

Present: Bill McNair  
Bill Fowler  
Charles Riddle  
Hank Eckardt  
Mike Luzmoor

Andy Wright - Port Manager  
Jeff Kemp - Port Accountant

The meeting was called to order at 6:01pm. The pledge of allegiance was recited and roll call was taken. No public comment was received.

The commission voted unanimously to elect Bill McNair -President, Bill Fowler-Vice President, and Charles Riddle - Secretary.

There was no old business to review. Under new business, the commission discussed the Oregon LGIP investment pool as a possible investment for Port funds. After some discussion of the rates offered by Umpqua Bank vs LGIP, the commission voted to open an account with LGIP and directed Andy Wright & Jeff Kemp to determine an appropriate amount to move there from Umpqua Bank. Motion made by Bill McNair and seconded by Bill Fowler. The vote was unanimous.

The June minutes were approved unanimously, with a few corrections. Bill McNair wanted it noted in the minutes that he declared his potential conflict of interest during a discussion about lease rates with Colleen Combs. Charles Riddle pointed out that the Port has been having an ongoing discussion about lease rates for several years, vs. the minutes that read several months.

Accounts payable were reviewed and approved unanimously.

Aged receivables were reviewed.

Andy Wright gave his monthly manager's report. The Airport Master Plan is scheduled to be closed out by August 30. The PAPI/Beacon project is still moving forward; we are waiting on the grant agreement from the FAA. The fuel price on the Marina fuel pump was discussed. The pump readout is stuck on \$3 per gallon and it should read \$3.50. The manager wanted to know if the commission is OK with putting a sign on the pump that reflected the proper price, and they were fine with it. The process of having the Pola declared an abandoned vessel is moving forward very slowly. There was a theft in the storage compound at the beginning of the month. A pickup and boat were stolen out of the storage compound and were subsequently recovered a few weeks later.

Wright reported that the new work vehicle that was approved by the commission the previous month was going to cost more than the \$25,000 that was budgeted. The Port could stay right at \$25,000 if they ordered it from the factory, but would cost roughly \$28,000 if they were to buy it off of the lot. An added benefit of buying one off of the lot is that it would be a Dodge, which could be serviced in Brookings vs a Ford, which would be serviced in Coos Bay. The commission decided to authorize the Port Manager to purchase a Dodge off of the lot. Motion made by Mike Luzmoor and seconded by Hank Eckardt. It passed unanimously. Wright reported that the budget forms have been delivered to the County Assessor's office. Wright also reviewed the previous fiscal year's budget results and noted that the general fund revenues vs expenses were very strong. The manager's yearly performance review is scheduled for the August meeting. The Port donated a 6-month moorage spot to Friends of the Library. Wright reported that he will be hiring another full time maintenance position due to a resignation. There was a discussion about putting in a boat wash-down station somewhere on Port property. Several locations were discussed and it was decided to locate the wash-down station adjacent to the fish cleaning station parking lot (to the east). A motion was made by Bill McNair and seconded by Mike Luzmoor to direct the Port Manager to start the planning process, which passed unanimously. The DEQ denied the application to put a septic system on the South Jetty for the purpose of putting in public restrooms. So the Port is exploring other options for sewer access.

Jeff Kemp gave his monthly financial report. He reviewed last fiscal year's results and noted it was a strong year. All revenue sources came in higher than what was budgeted and all expenditure categories came in under budget. Nothing else out of the ordinary for the normal monthly expenses.

During commissioner's comments Mike Luzmoor asked about putting the flags back on the boat launch dock that mark the end of the concrete ramp. Bill McNair asked about having County Roads or Tidewater use some excess asphalt to smooth out the approach to the North Jetty.

The meeting was adjourned at 7:45pm.