



# PORT OF GOLD BEACH

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## REGULAR MEETING MINUTES – FEBRUARY 21, 2019

Present: Bill McNair  
Charles Riddle  
Bill Fowler  
Mike Luzmoor  
Hank Eckardt

Andy Wright – Port Manager  
Jeff Kemp – Port Accountant

The meeting was called to order at 6 pm, the flag salute was recited and roll call was taken. Public comment was called for but there was no public present.

Under old business the commission discussed the boat rinsing station project. Bill McNair had drawn up plans for the commissioners to review. After some brief discussion about the location of the rinse station a motion was made by Bill Fowler and seconded by Mike Luzmoor to approve the plans as drawn and proceed with the project. The motion passed unanimously.

Also under old business there was a discussion led by Bill Fowler about the plans for the Neil Slab next to the Port storage facility. He thinks it is time to move forward with developing the property into something useful rather than letting it sit empty. The idea of making it into commercial shop space seemed to be the consensus of how to proceed. No action was taken.

Under new business the lease for Fisherman's Direct office suite was on the agenda but was tabled until next month. Also under new business the Oceanside RV Park lease was discussed. Port Manager Andy Wright reported he has been engaged in discussions with the owner about adding an addendum to their lease which would give them an additional 30 years of ground lease. Wright also reported that their current lease was drafted in 1987 and a 30-year addendum was added in 1997. It was the opinion of the commissioners that a new lease needed to be drafted if the tenant wanted another 30 years, rather than another addendum.

The December minutes were approved unanimously. Accounts payable were reviewed and approved unanimously. The aged receivables were reviewed and the Port Manager was directed to send a payment demand letter to a storage tenant that has been past due for quite some time.

Andy Wright gave his monthly manager's report. The PAPI/Beacon project at the airport has been completed, we are just waiting on a flight check. The pilot controlled runway light control box was replaced at a cost of \$2700. The Oregon Dept. of Aviation came down for an airport inspection and passed with only a few minor comments. The Port did not receive COAR grant funds this year to replace the airport fuel tanks. The Port is still negotiating with the Coast Guard about a long term moorage agreement. The marina fuel pump needs to be replaced in the near future and Wright reported that the quote from the fuel company was \$6700. Bill McNair suggested Wright contact OSMB about possible grant funds. At Huntley Park a pest control company has been hired to deal with a skunk problem and we discussed the Gazebo replacement with no action at this time. In the Cannery building the downstairs bathroom remodel is set to begin, Wright leased Suite A for 1 year on a short term agreement, and another new heat pump was installed for Suite D. New security fencing was installed in the storage compound. Wright reported that he had given Gold Beach Main Street permission to place 2 benches near the Mary D Hume. Wright met with the city administrator and public works superintendent about possibly using some urban renewal money for a bike path and signage. The Port is hosting a meeting with Homeland Security on March 13 to discuss resiliency in the event of a major earthquake. The summer parking issues were discussed briefly.

Jeff Kemp gave his monthly financial report with nothing out of the ordinary to report except that we seemed to be behind on airport lease payments. Wright said he would check to make sure everyone has paid.

Under commissioner's comments Bill McNair reported that there were several large potholes at the Huntley Park entrance and asked if they could be filled in.

The meeting was adjourned at 7:48 pm.